

Charles Mix County
Board of Commissioners
Regular Session – June 13, 2019

The Charles Mix County Board of Commissioners met in regular session on June 13, 2019 at 10:00 am. Commissioner Neil VonEschen opened the meeting with the Pledge of Allegiance and called the meeting to order Commissioners Nick Stotz and Keith Mushitz present. Auditor Sara K. Clayton and Deputy Auditor, Danielle Rolston were also present.

Agenda:

A motion was made by Stotz seconded by Mushitz to approve the Agenda as presented. All in favor, motion carried.

Minutes:

A motion was made by Mushitz and seconded by Stotz to approve the minutes from the May 16, 2019 regular session. All in favor, motion carried.

Bills:

A motion was made by Mushitz and seconded by Stotz to approve the bills for 6/7/2019 and 6/13/2019. All in favor, motion carried.

Auditor Report:

A motion was made by Stotz and seconded by Mushitz to approve the Auditors' Account with Treasurer for the month ending May 31, 2019 for \$7,399,822.92. All in favor, motion carried.

TOTAL DEPOSITS IN BANKS	\$7,353,285.70
TOTAL CASH	\$600.00
TOTAL CHECKS	\$45,937.22
TOTAL	\$7,399,822.92

Register of Deeds Report:

A motion was made by Mushitz and seconded by Stotz approve the Register of Deeds Statement of Fees collected during the month ending May 31, 2019 in the amount of \$8,577.00. All in favor, motion carried.

Tax Abatements:

A motion was made by Mushitz and seconded by Stotz to approve an abatement for North Western Energy in the amount of \$2,889.18. Property is now owned by centrally assessed entity. All in favor, motion carried.

Prisoner Housing Agreement:

A motion was made by Stotz and seconded by Mushitz to approve the prisoner housing agreement at the cost of \$65 each prisoner per day for Sanborn County. All in favor, motion carried.

District III:

A motion was made by Mushitz and seconded by Stotz to approve the Statement of Extension which verifies that Charles Mix County will take part in the District III Association of Local Governments for the program year of January 1 through December 31, 2020. All in favor, motion carried.

GIS:

A motion was made by Mushitz and seconded by Stotz to approve the Memorandum of Understanding between Charles Mix County and South Dakota One Call. This data will allow SD 811 One Call center staff to search sites by name, legal description and street address. Data and information will be used for the purposes of locating dig sites and will not be provided, sold or distributed to other entities. All in favor, motion carried.

Representative Lee Qualm:

Discussion was held regarding tax bills and assessment process of campgrounds in Charles Mix County. Also present Director of Equalization - Denise Weber, States Attorney – Steve Cotton and Attorney - Ken Cotton. Ken Cotton discussed the Napa-Platte Regional Railroad Authority and Charles Mix County. No Action Taken.

Public Comments:

No public comments were heard. No action taken.

Fuel Quotes:

A motion was made by Stotz and seconded by Mushitz to approve the Fuel Quotes from June 15, 2019 to July 14, 2019. All in favor, motion carried.

District #1 - Wagner	
Diesel Fuel – CHS	2.20
Propane – CHS	.95
District #2 - Lake Andes	
Diesel Fuel – CHS	2.45
(06-15/30-19)	
LA CO-OP	
(07-01/14-19)	
Propane – CHS	.95
District #3 – Platte	
Diesel Fuel – Severson Oil	1.985
Propane – Samuelson Tire	.96
County Highway Shop - Geddes	
Diesel Fuel – Geddes Farmers Coop	2.08
Propane – Severson Oil	.99

Highway Superintendent:

Doug Kniffen met with the Commission. A motion was made by Stotz and seconded by Mushitz to approve the crushing bid agreement shared with Bon Homme County at Wynia Pit for 4.65/ton 50,000 tons crushed. All in favor, motion carried. A motion was made Stotz and seconded by Mushitz to approve the new hire Jodi Boese for the position of Highway Secretary starting date 6/10/2019 at \$13.00/hr. All in favor, motion carried. A motion was made by Mushitz and seconded by Stotz to accept the resignation of Highway Secretary, Madonna Woods; last date of employment 6/20/2019. All in favor, motion carried. Also discussed was the newest bid from Clark Engineering for the heat straightening project for the bridge north of Wagner. No action taken.

Insurance:

Discussion was held regarding County insurance coverage. Craig Krsnak of Bures Kronaizl Ins, Mike LeBrun of Dice Financial, States Attorney – Steve Cotton and Deputy States Attorney – Scott Podhradsky were present. Billing, coding and revisions were discussed. No action taken.

EDS:

Mike Kotab was present to discuss 2019 flooding. A motion was made by Stotz and seconded by Mushitz to approve the bill for Raysby’s in the amount of \$10,448.00. All in favor, motion carried. Also discussed was the FEMA reimbursement to the Town of Ravinia who will then reimburse the County. No action taken.

Sheriff:

A motion was made by Mushitz and seconded by Stotz to approve the summer contract with the City of Pickstown for law enforcement services. All in favor, motion carried. A motion was made by Stotz and seconded by Mushitz to approve the new hire Josh Knodel for the position of Jailer with a start date of 6/7/2019 at \$15.25/hr. All in favor, motion carried.

Admission of Service:

A motion was made by Mushitz and seconded by Stotz to approve the Admission of Services regarding Randall and Gloria VanZee presented by Deputy States Attorney Scott Podhradsky. All in favor, motion carried.

Platte Flooding:

Discussion was held regarding the years of flooding around the City of Platte and damages to property. Also Present Matt Maxon of Platte, EDS Manager – Mike Kotab, Highway Superintendent – Doug Kniffen, States Attorney – Steve Cotton and Deputy States Attorney – Scott Podhradsky. No action taken.

Treasurer:

Discussion was held regarding the date of the County Tax Sale which will be held in October of 2019. No action taken.

Elevator:

Discussion was held about the County elevator bill owed to AEL due to contract in the amount of \$16,000. No action taken.

Recess/Reconvene:

The Board of Commissioners recessed for lunch at 12:05 pm and reconvened at 1:00 pm.

Geddes Property:

Discussion was held in regards to the abandoned property located in Geddes owned by the County. Mayor – Dan Schulte, Geddes Code Enforcer – Rob Hotchkiss and Director of Equalization – Denise Weber were also present. Plans of demolition, clean up and bid possibilities were discussed. No action taken.

Per Diem:

A motion was made by Stotz and seconded by Mushitz to approve and follow the new State rates effective July 1, 2019 for meals, lodging and mileage. All in favor, motion carried.

Executive Session:

A motion was made by Stotz and seconded by Mushitz to enter into executive session at 1:26 pm to discuss personnel. All in favor, motion carried. An end was declared to executive session at 3:24 pm, with no action taken.

Resignation:

A motion was made by Stotz and seconded by Mushitz to approve the resignation of County Auditor, Sara Clayton with last date of employment being 6/20/2019. All in favor, motion carried.

Adjourn:

A motion was made by Mushitz and seconded by Stotz to adjourn until next regular session on June 20, 2019. All in favor, motion carried.

May 2019 Payroll: COMMISSIONERS: \$3,015.99, AUDITOR: \$8,257.77, TREASURER: \$7,341.65, STATES ATTORNEY: \$19,923.37, GOV'T BLDG: \$3778.06, DIRECTOR OF EQUALIZATION: \$9,660.74, REGISTER OF DEEDS: \$6,516.13, VETERANS SERVICE: \$2,043.60, GIS: \$3,024.00, SHERIFF: \$36,120.12, JAIL: \$25,671.94, CORONER: \$100.00, HOLDOVER: \$87.00, NURSE: \$3,239.22, WIC: \$2,554.47, COUNTY FAIR: \$338.00, WEED: \$5,434.30, HIGHWAY: \$46,051.59, COMMUNICATIONS CENTER: \$15,364.32, EMERGENCY & DISASTER MANAGEMENT: \$2,630.00, DAKOTACARE: \$45,757.36, STANDARD LIFE INSURANCE: \$292.86, MEDICARE MATCH: \$2,860.87, PENSION MATCH: \$11,673.89, FICA MATCH: \$12,232.57.

COMMISSIONERS: Tech Solutions, IT Services, 1644.00, Brosz Engineering Inc., Fees & Services, 225.00, SD Assoc. of County Officials, 2nd Quarter Clerp, 3184.00, **TOTAL: \$5,053.00**

ELECTIONS: Mailfinance, Lease Payment, 160.75, **TOTAL: \$160.75**

COURTS: Megan Cooke, Jury Fee and Mileage, 126.88, Michael Kimball, Jury Fee and Mileage, 153.76, Karen Kindt, Jury Fee & Mileage, 168.88, Susanne Plooster, Jury Fee and Mileage, 173.92, Martin Rezac, Jury Fee and Mileage, 155.44, Mischelle Slaba, Jury Fee and Mileage, 125.20, Ross Timmerman, Jury Fee and Mileage, 140.32, Kenny Uecker, Jury Fee and Mileage, 133.60, Joshua Woods, Jury Fee and Mileage, 113.44, Philomene Honomichl, Subpoena and Mileage, 39.32, Stacey Boettcher, Subpoena and Mileage, 46.88, Gracie Boettcher, Subpoena and Mileage, 46.88, Kiana Segura, Subpoena and Mileage, 39.32, Fort Randall Telephone, Utilities, 193.59, **TOTAL: \$1,657.43**

AUDITOR: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 292.50, Century Link, Utilities, 5.37, Fort Randall Telephone, Utilities, 155.45, **TOTAL: \$614.07**

TREASURER: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 86.00, Century Link, Utilities, 12.66, Fort Randall Telephone, Utilities, 150.70, **TOTAL: \$410.11**

STATES ATTORNEY: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 12.00, Century Link, Utilities, 14.57, Fort Randall Telephone, Utilities, 182.37, **TOTAL: \$369.69**

COURT APPOINTED ATTORNEY: Johnson Pochop Law Office, Court Appointed, 1846.09, Maule Law Office, Court Appointed, 675.05, Sandy Steffen, Court Appointed, 2855.05, Hein Law Office, Court Appointed, 443.10, Brad Kerner, Court Appointed, 560.50, **TOTAL: \$6,379.89**

GOVERNMENT BUILDINGS: Tech Solutions, IT Services, 12.50, Northwestern Energy, Utilities, 718.73, **TOTAL: \$731.23**

DIRECTOR OF EQUALIZATION: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 134.50, Century Link, Utilities, 8.16, Fort Randall Telephone, Utilities, 150.70, **TOTAL: \$454.11**

REGISTER OF DEEDS: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 25.00, Century Link, Utilities, 8.42, Fort Randall Telephone, Utilities, 158.65, **TOTAL: \$352.82**

VETERANS SERVICE: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 36.50, Century Link, Utilities, 16.96, Fort Randall Telephone, Utilities, 150.70, **TOTAL: \$364.91**

GIS: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 12.50, Century Link, Utilities, 4.67, Fort Randall Telephone, Utilities, 150.70, **TOTAL: \$328.62**

SHERIFF: Century Link, Utilities, 28.81, Fort Randall Telephone, Utilities, 387.97, Northwestern Energy, Utilities, 481.89, **TOTAL: \$898.67**

JAIL: Fort Randall Telephone, Utilities, 127.26, Northwestern Energy, Utilities, 481.89, **TOTAL: \$609.15**

JUVENILE DETENTION: Fort Randall Telephone, Utilities, 40.69, Northwestern Energy, Utilities, 31.17, **TOTAL: \$71.86**

NURSE: Mailfinance, Lease Payment, 160.75, Verizon Wireless, Utilities, 40.01, **TOTAL: \$200.76**

COUNTY FAIR: Fort Randall Telephone, Utilities, 48.64, Northwestern Energy, Utilities, 106.14, **TOTAL: \$154.78**

COUNTY EXTENSION: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 34.00, Century Link, Utilities, 8.85, Fort Randall Telephone, Utilities, 150.70, **TOTAL: \$354.30**

WEED & PEST: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 12.50, Van Diest Supply Company, Chemicals, 959.38, Century Link, Utilities, 3.79, Fort Randall Telephone, Utilities, 145.95, Midwest Ag Center, Supplies, 10.17, Verizon Wireless, Utilities, 18.79, **TOTAL: \$1,311.33**

HIGHWAY: Mailfinance, Lease Payment, 160.75, Tech Solutions, IT Services, 55.50, Century Link, Utilities, 6.86, Fort Randall Telephone, Utilities, 248.64, Verizon Wireless, Utilities, 75.16, **TOTAL: \$546.91**

COMMUNICATIONS CENTER: Fort Randall Telephone, Utilities, 112.37, Midstate Communications, Utilities, 199.17, Northwestern Energy, Utilities, 240.95, **TOTAL: \$552.49**

EMERGENCY DISASTER: Tech Solutions, IT Services, 4.00, Fort Randall Telephone, Utilities, 141.65,
TOTAL: \$145.65

M&P FUND: Microfilm Imaging Systems, MPR Maintenance, 605.00, SD Assn of County Officials, M&P Relief Fund, 208.00, **TOTAL: \$813.00**

GRAND TOTAL: \$22,535.53

BILLS 6/13/2019

COMMISSIONERS: WRIGHT EXPRESS, FEES, 88.78, CHARLES MIX COUNTY NEWS, PUBLISHING, 955.90, COMMERCIAL STATE BANK, SUPPLIES, 4.26, OFFICE PRODUCTS CENTER, SUPPLIES, 19.40, PLATTE ENTERPRISE, PUBLISHING, 440.15, PECHOUS PUBLICATIONS LLC, PUBLISHING, 955.44, **TOTAL: \$2,463.93**

ELECTIONS: OFFICE PRODUCTS CENTER, PAPER, 29.20, **TOTAL: \$29.20**

COURTS: RAYMOND COURNOYER SR., EXPERT WITNESS, 1600.00, DEAN SCHAEFER, COURT REPORTER, 1923.00, VERIZON BUSINESS, JURY PHONE, 89.42, DOUGLAS COUNTY SHERIFF, SERVICES, 50.00, COMMERCIAL STATE BANK, SUPPLIES, 132.47, MELISSA ODENS, COURT REPORTER, 142.80, PLATTE HEALTH CENTER AVERA, MAY '19 BLOOD ALCOHOL, 149.00, WAGNER COMMUNITY MEMORIAL HOSPITAL, BLOOD ALCOHOL MAY '19, 300.00, THOMSON REUTERS, BOOKS, 2280.00, **TOTAL: \$6,666.69**

AUDITOR: WRIGHT EXPRESS, FUEL, 84.38, CHARLES MIX COUNTY NEWS, PUBLISHING, 108.00, COMMERCIAL STATE BANK, SUPPLIES, 376.36, OFFICE PRODUCTS CENTER, COPY COUNT, 35.00, OFFICE PRODUCTS CENTER, PAPER, 29.20, OFFICE PRODUCTS CENTER, SUPPLIES, 67.99, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 120.00, **TOTAL: \$820.93**

TREASURER: WRIGHT EXPRESS, FUEL, 36.35, KAROL KNIFFEN, MEAL REIMBURSEMENT, 30.00, OFFICE PRODUCTS CENTER, PAPER, 29.20, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 120.00, **TOTAL: \$215.55**

STATES ATTORNEY: CITY OF LAKE ANDES, UTILITIES, 51.09, MYERS SANITATION, UTILITIES, 55.79, LAWNS UNLIMITED, MAINTENANCE, 60.00, NORTHWESTERN ENERGY, UTILITIES, 189.97, OFFICE PRODUCTS CENTER, SUPPLIES & PAPER, 214.85, APPEARA, MAINTENANCE, 56.08, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 120.00, PECHOUS PUBLICATIONS, PUBLISHING, 21.69, THOMSON REUTERS, COMPUTER SOFTWARE, 170.25, **TOTAL: \$939.72**

COURT APPOINTED ATTY: JOHNSON POCHOP LAW OFFICE, COURT APPOINTED, 651.75, HEIN LAW OFFICE, COURT APPOINTED, 763.10, **TOTAL: \$1,414.85**

GOVERNMENT BLDGS: CITY OF LAKE ANDES, UTILITIES, 93.72, CULLIGAN WATER CONDITIONING, SUPPLIES, 98.00, MYERS SANITATION, UTILITIES, 123.40, LAWNS UNLIMITED, MAINTENANCE, 348.75, COMMERCIAL STATE BANK, SUPPLIES, 495.75, APPEARA, SUPPLIES, 50.94, DAVE'S SERVICE, REPAIR & MAINTENANCE, 62.00, **TOTAL: \$1,272.56**

DIR OF EQUALIZATION: SDAAO, TUITION FOR COURSES, 750.00, JACQUELYN DEURMIER, MEAL REIMBURSEMENT, 113.00, WRIGHT EXPRESS, FUEL, 109.03, DENISE WEBER, MEAL REIMBURSEMENT, 113.00, CHARLES MIX COUNTY NEWS, PUBLISHING, 249.51, COMMERCIAL STATE BANK, CONFERENCE, 744.00, OFFICE PRODUCTS CENTER, COPY COUNT/ PAPER/ SUPPLIES, 96.18, PLATTE ENTERPRISE, PUBLISHING, 78.66, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 120.00, PECHOUS PUBLICATIONS LLC, PUBLISHING, 66.24, **TOTAL: \$2,439.62**

REGISTER OF DEEDS: COMMERCIAL STATE BANK, SUPPLIES, 4.26, OFFICE PRODUCTS CENTER, COPY COUNT/SUPPLIES/PAPER, 188.36, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 76.00, **TOTAL: \$268.62**

VETERANS SERVICE: ROY KING, MILEAGE, 18.48, OFFICE PRODUCTS CENTER, PAPER, 29.20, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 76.00, **TOTAL: \$123.68**

GIS: OFFICE PRODUCTS CENTER, PAPER, 29.20, **TOTAL: \$29.20**

SHERIFF: WRIGHT EXPRESS, FUEL, 2829.83, **TOTAL: \$2,829.83**

JAIL: CITY OF LAKE ANDES, UTILITIES, 600.24, WRIGHT EXPRESS, FUEL, 308.23, **TOTAL: \$908.47**

CORONER: CHAD PETERS, MILEAGE, 40.32, **TOTAL: \$40.32**

JUVENILE DETENTION: CITY OF LAKE ANDES, UTILITIES, 50.18, **TOTAL: \$50.18**

NURSE: COMMERCIAL STATE BANK, SUPPLIES, 118.74, **TOTAL: \$118.74**

MENTALLY ILL: LUCY LEWNO, SERVICES, 166.50, MARK KATTERHAGEN, SERVICES, 15.00, DARCY LOCKWOOD, SERVICES, 15.00, LINCOLN COUNTY TREASURER, SERVICES, 157.94, KEITH GOEHRING, SERVICES, 102.00, KENNEDY PIER & LOFTUS, COURT APPOINTED, 279.50, LEWIS & CLARK BEHAVIORAL HEALTH SERVICES, SERVICES, 356.00, YANKTON COUNTY SHERIFF'S DEPARTMENT, SERVICES, 100.00, YANKTON COUNTY TREASURER, SERVICES, 383.75, **TOTAL: \$1,575.69**

MENTAL HEALTH CENTERS: LIFESCAPE, SERVICES, 60.00, CENTER FOR INDEPENDENCE, SERVICES, 120.00, ABILITY BUILDING SERVICES, CORRECTED MAY '19, 225.00, **TOTAL: \$405.00**

COUNTY FAIR: CITY OF LAKE ANDES, UTILITIES, 47.96, BOMGAARS SUPPLY INC, 159.99, LAKE ANDES FARMER'S CO-OP, SUPPLIES, 78.90, **TOTAL: \$286.85**

COUNTY EXTENSION: MARY PAYER, MEAL REIMBURSEMENT, 22.00, CHARLES MIX COUNTY NEWS, PUBLISHING, 121.50, COMMERCIAL STATE BANK, SUPPLIES, 27.00, OFFICE PRODUCTS CENTER, COPY COUNT, 83.56, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 120.00, **TOTAL: \$374.06**

WEED: WRIGHT EXPRESS, FUEL, 597.77, BOMGAARS SUPPLY INC, SUPPLIES, 415.48, COMMERCIAL STATE BANK, 137.49, OFFICE PRODUCTS CENTER, PAPER, 29.20, RONS AUTO GLASS REPAIR, WINDSHIELD, 225.00, WAGNER AUTO SUPPLY, REPAIR & MAINTENANCE, 122.21, **TOTAL: \$1,527.15**

HIGHWAY: CITY OF PLATTE, UTILITIES, 70.27, CITY OF LAKE ANDES, UTILITIES, 51.69, MYERS SANITATION, UTILITIES, 27.90, RANDALL COMMUNITY WATER DISTRICT, UTILITIES, 31.30, WRIGHT EXPRESS, FUEL, 1873.98, CHARLES MIX ELECTRIC, UTILITIES, 115.16, CHARLES MIX COUNTY NEWS, PUBLISHING, 111.90, MIDSTATE COMMUNICATIONS, UTILITIES, 86.53, NORTHWESTERN ENERGY, UTILITIES, 410.19, OFFICE PRODUCTS CENTER, PAPER, 29.20, PLATTE ENTERPRISE, PUBLISHING, 87.00, US POSTAL DEPARTMENT, ANNUAL POSTAL FEES, 76.00, **TOTAL: \$2,971.12**

COMMUNICATIONS CENTER: FORT RANDALL TELEPHONE COMPANY, UTILITIES, 1488.63, GOLDEN WEST TELECOMMUNICATIONS, UTILITIES, 16.37, **TOTAL: \$1,505.00**

EMERGENCY DISASTER: DAKOTA SCUBA, EQUIPMENT, 8708.23, DAKOTA AIRCARE, SERVICES FOR FLOODING, 66.00, MICHAEL KOTAB, FUEL REIMBURSEMENT, 200.57, CHARLES MIX ELECTRIC, UTILITIES, 48.42, RDJ SPECIALTIES, SUPPLIES, 604.33, WAGNER BUILDING SUPPLY, SAND FOR FLOODING, 1046.27, **TOTAL: \$10,673.82**

M&P RELIEF: MICROFILM IMAGING SYSTEMS, FEES & SERVICES, 1760.00, **TOTAL: \$1,760.00**

DEPOSIT FUNDS: DONNA MCBRIDE, 4H DEPOSIT REFUND, 80.00, **TOTAL: \$80.00**

GRAND TOTAL: \$41,790.78

Neil Von Eschen, Chairman

Sara K. Clayton, Auditor

"Publish once at the cost of \$____."