

Charles Mix County  
Board of Commissioners  
**Regular Session – December 10<sup>th</sup>, 2020**  
**By Zoom**

The Charles Mix County Board of Commissioners met in regular session on the 10<sup>th</sup> of December 2020 at 10:00 am. Chairman – Neil VonEschen opened the meeting with the Pledge of Allegiance and called the meeting to order with Vice-Chairman – Nick Stotz, Commissioner – Keith Mushitz, Auditor – Danielle Davenport, Highway Superintendent – Doug Cimpl and Colin Soukup present.

**Agenda:**

A motion was made by Mushitz and seconded by Stotz to approve the agenda as presented. All in favor, motion carried.

**Minutes:**

A motion was made by Stotz and seconded by Mushitz to approve the minutes from the November 24<sup>th</sup>, 2020 meeting. All in favor, motion carried.

**Bills:**

A motion was made by Mushitz and seconded by Stotz to approve the bills for 12/10/2020. All in favor, motion carried.

**Reports:**

A motion was made by Mushitz and seconded by Stotz to approve the Auditors Account Balance with the Treasurer Account Report as of November 30<sup>th</sup>, 2020 for \$6,913,227.83. All in favor, motion carried.

TOTAL DEPOSITS IN THE BANKS	\$6,801,535.56
TOTAL CASH	\$ 600.00
TOTAL CHECKS	<u>\$ 111,092.27</u>
TOTAL	\$6,913,227.83

**Register of Deeds Report:**

A motion was made by Mushitz and seconded by Stotz to approve the Register of Deeds Statement of Fees collected during the month ending November 30<sup>th</sup>, 2020 in the amount of \$9,710.50. All in favor, motion carried.

**Plats:**

A motion was made by Mushitz and seconded by Stotz to approve the Plat of Tract 1, Cuka Addition in Lots 1298 and 1299, and Tract 2, Cuka Addition in Lots 1298, 1299, 1300, and 1301, All in Section 6, Township 94N, Range 62W of the 5<sup>th</sup> Principal Meridian, Charles Mix County, South Dakota. All in favor, motion carried.

A motion was made by Stotz and seconded by Mushitz to approve the Plat of Lot D, Meadow Brook Addition of Lot 4, in the NW ¼ of Section 5, Township 95N, Range 63W of the 5<sup>th</sup> Principal Meridian, Charles Mix County, South Dakota. All in favor, motion carried.

A motion was made by Mushitz and seconded by Stotz to approve the Plat of Tract 1 and Tract 2 in Lot 1C of Block 3 of Svatos Addition, in the E ½ of the SW ¼ and in Gov. Lot 3 of the SW ¼ of Section 30, Township 96N, Range 65W of the 5<sup>th</sup> Principal Meridian, Charles Mix County, South Dakota. All in favor, motion carried.

**Prisoner Housing:**

The Commission was presented the 2021 Minnehaha County Juvenile Detention Center Agreement with a rate of \$244.00 per bed, per day. A motion was made by Stotz and seconded by Mushitz to approve the agreement and have Chairman – Von Eschen sign. All in favor, motion carried.

A motion was made by Stotz and seconded by Mushitz to approve and have Chairman-Von Eschen sign the Charles Mix County Prisoner Housing Agreements with Aurora, Bennett, Bon Homme, Douglas, Gregory, Hand, Hanson, Hutchinson, Hyde, Jerauld, Mellette, McCook, Miner, Moody, Sanborn, Spink, Turner and Union Counties to house their prisoners at the rate of \$65.00 per prisoner, per day. All in favor, motion carried.

**IT Services:**

The Commission was provided a copy of the new proposed Service Agreement with Tech Solutions for 2021-2022. A motion was made by Stotz and seconded by Mushitz to approve and have Chairman-Von Eschen sign the Master Service Agreement. All in favor, motion carried.

Auditor-Davenport presented a quote from Tech Solutions that included the new monthly rates for services and a one-time fee for a Virtual Server Migration Project that must be completed. A motion was made by

Stotz and seconded by Mushitz to approve and have Chairman-Von Eschen sign the quote of \$2,565.00 monthly fees and a one-time charge of \$999.00. All in favor, motion carried.

**Software Services:**

Superintendent-Cimpl and Auditor-Davenport informed the Commission that the Highway Department would like to have Tyler Technologies install and implement, Incode Inventory Control & Work Orders System. The new software update would be very beneficial for all aspects of the department. The Commission reviewed the quote, a motion was made by Stotz and seconded by Mushitz to approve the software installation and have Chairman-Von Eschen sign the quote for \$15,314.00. All in favor, motion carried.

**Funeral Assistance:**

Auditor – Davenport presented a request for County Assistance for Funeral Expenses. After reviewing the information provided a motion was made by Stotz and seconded by Mushitz to approve the requested funeral assistance in the amount of \$3,000.00. All in favor, motion carried.

**Highway:**

Highway Superintendent – Doug Cimpl and SD OEM Public Assistance Coordinator – Amanda VanderPlaats were present to discuss the Charles Mix County FEMA projects regarding bridge structures. The applicant process and guidelines were discussed as well as options the County can take to proceed with filing their claims. No action taken, further discussion to be held at the 12/17/2020 meeting.

**Fuel Quotes:**

Highway Superintendent – Doug Cimpl presented the monthly fuel quotes. A motion was made by Mushitz and seconded by Stotz to approve the fuel quotes from December 15, 2020 to January 14, 2021. All in favor, motion carried.

District #1-Wagner

Diesel Fuel – CHS/Farmers Alliance	#1 - \$2.20	#2 - \$2.02
Propane – Best Propane		\$0.99

District #2-Lake Andes

Diesel Fuel – LA Farmers Coop	#1 - \$2.30	#2 - \$1.86
Propane – Best Propane		\$0.99

District #3-Platte

Diesel Fuel – Severson Oil & LP	#1 - \$1.89	#2 - \$1.73
Propane – Severson Oil & LP		\$0.965

District #4-Geddes

Diesel Fuel – Geddes Farmers Coop	#1 - \$1.88	#2 - \$1.77
Propane – Severson Oil & LP		\$0.965

**Memorandum of Agreement:**

The Commission was presented a Memorandum of Agreement Between the Yankton Sioux Tribe and Charles Mix County to Provide a Replacement Pedestrian Structure North of Wagner Along BIA 11. A motion was made by Stotz and seconded by Mushitz to approve and have Chairman-Von Eschen sign the MOA. All in favor, motion carried. A copy of the MOA is filed in the Charles Mix County Auditors Office.

**Abatement:**

Director of Equalization – Denise Weber met with the Commission to discuss a request for abatement of taxes made by Charles & Gloria Thorpe due to the damages caused by the 2019 disaster events. A motion was made by Mushitz and seconded by Stotz to approve the request for the following parcels:

25.02.5041 abate amount of \$67.09

25.02.5042 abate amount of \$5.71

and to have the Thorpe’s complete the paperwork to then be signed by Chairman-Von Eschen. All in favor, motion carried.

Discussion was held regarding County owned parcels with States Attorney – Steve Cotton present. No action taken.

**Veterans Office:**

Auditor – Davenport presented a letter from Veteran Service Officer – Jerry Seiner regarding his winter leave. Seiner will be out of the office starting December 17<sup>th</sup> and will return the first Monday of April. Field Service Officer – Brett Dickerson will be filling in during his absence. No action taken.

**Executive Session:**

A motion was made by Stotz and seconded by Mushitz to enter executive session at 11:02 am to discuss personnel with Auditor-Davenport and Colin Soukup present. All in favor, motion carried. An end was declared to executive session at 11:27 am with the following action taken:

A motion was made by Stotz and seconded by Mushitz to approve a new hourly wage of \$14.51 for Deputy Auditor – Crissy Longe starting January 2021 payroll. All in favor, motion carried.

A motion was made by Stotz and seconded by Mushitz to approve Auditor-Davenport’s new monthly salary of \$3,896.93, discussed and implemented during the 2021 Budget process, to start January 2021 payroll. All in favor, motion carried.

**Sheriff:**

Sheriff – Randy Thaler met with the Commission to request the purchase of a new Dodge Ram 1500 Special Service and a new Mid-Size 4 Door Sedan for a total approximate cost of \$49,285, purchase to be made in 2021. A motion was made by Stotz and seconded by Mushitz to approve both purchases. All in favor, motion carried.

**Cash Transfer:**

A motion was made by Stotz and seconded by Mushitz to approve a cash transfer from the General Fund to the 24/7 Fund in the amount of \$15,000. All in favor, motion carried.

**Contingency Transfer:**

A motion was made by Stotz and seconded by Mushitz to approve Resolution 20-11. All in favor, motion carried.

**Resolution 20-11**

A Resolution for Contingency Transfers

Whereas, expenses were incurred by Charles Mix County due to unexpected expenses, we the County Commission hereby authorize the County Auditor to transfer \$100,100 of funds from the Contingency Budget to the Insurance Budget in the amount of \$100,000 and the Planning & Development Budget in the amount of \$100.00 for the purpose of unexpected expenses incurred.

**Amended 2021 Budget and Resolution:**

A motion was made by Mushitz and seconded by Stotz to approve Resolution 20-12 for the 2021 Budget presented with the County levy being recalculated, to include utility growth, to 3.212 and a corrected Resolution number. All in favor, motion carried.

**RESOLUTION 20-12**

ANNUAL BUDGET FOR CHARLES MIX COUNTY, SD  
FOR THE YEAR JANUARY 1, 2021 TO DECEMBER 31, 2021

COUNTY TAX LEVIES	TAX LEVY IN DOLLARS	\$'S / 1,000
GENERAL COUNTY PURPOSES (10-12-9)	\$4,559,876.00	3.212
SECONDARY ROAD (Unorg.) (31-12-27)	\$40,000.00	0.564

**AMENDED**

**RESOLUTION 20-12**

ADOPTION OF ANNUAL BUDGET FOR  
CHARLES MIX COUNTY, SOUTH DAKOTA

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination’s and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Charles Mix County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted is available for public inspection during normal business hours at the office

of the county auditor Charles Mix, South Dakota. The accompanying taxes are levied by Charles Mix County for the year January 1, 2021 through December 31, 2021.

BOARD OF COUNTY COMMISSIONERS OF CHARLES MIX, SOUTH DAKOTA.

Neil Von Eschen, Chairman

Nick Stotz Vice-Chairman

Keith Mushitz, Commissioner

Attest: Danielle Davenport, County Auditor

**Geddes Property:**

City of Geddes Code Enforcer – Rob Hotchkiss met with the Commission to discuss moving forward with the demolition of County owned parcel 27.50.06.010. Hotchkiss informed the Commission that the asbestos testing had been done and they were cleared to move forward with the proposed project. Hotchkiss was informed that the Commission would be starting the bid process to be published for 2 weeks before the 1/14/2021 meeting. No further action taken.

**Public Comment:**

No public comments were heard. No action taken.

**Adjourn:**

A motion was made by Mushitz and seconded by Stotz to adjourn until the next regular session December 17<sup>th</sup>, 2020 at 10:00 am. All in favor, motion carried.

**NOVEMBER 2020 PAYROLL:**

**COMMISSIONERS:** \$3,015.99 **AUDITOR:** \$7,421.86 **TREASURER:** \$7,664.83 **STATES ATTY:** \$8,789.16 **GOVT BLDG:** \$4,121.63 **DIR OF EQUALIZATION:** \$7,835.69 **REG OF DEEDS:** \$6,875.55 **VETERANS:** \$2,043.60 **GIS:** \$3,318.96 **SHERIFF:** \$41,271.30 **JAIL:** \$26,866.29 **JUVENILE DETENTION:** \$249.01 **NURSE:** \$2,280.67 **WIC:** \$2,868.78 **COUNTY FAIR:** \$266.00 **WEED DEPT:** \$5,657.93 **HIGHWAY:** \$46,289.99 **COMMUNICATIONS CENTER:** \$14,746.58 **EMERGENCY & DISASTER:** \$1,330.00 **24/7:** \$2,132.59 **WELLMARK:** \$43,148.05 **STANDARD LIFE INSURANCE:** \$282.04 **MEDICARE MATCH:** \$2,749.46 **SDRS MATCH:** \$11,241.80 **FICA MATCH:** \$11,756.33

**BILLS 12/10/2020:**

**COMMISSIONERS:** TECH SOLUTIONS, SOFTWARE/SERVICES, 1644.00, WRIGHT EXPRESS, FEES, 64.84, COMMERCIAL STATE BANK, SERVICES, 15.96, PLATTE ENTERPRISE, PUBLISHING, 286.33, **TOTAL: \$2,011.13**

**ELECTIONS:** ES & S, SERVICES, 2392.62, **TOTAL: \$2392.62**

**COURTS:** DEAN SCHAEFER, COURT REPORTER, 812.00, BIOMEDICAL FORENSICS, EXPERT WITNESS, 150.00, CENTURY LINK, UTILITIES, 3.02, VERIZON BUSINESS, UTILITIES, 92.41, FORT RANDALL TELEPHONE, UTILITIES, 192.32, **TOTAL: \$1,249.75**

**AUDITOR:** TECH SOLUTIONS, SOFTWARE/SERVICES, 315.50, QUADIENT FINANCE USA, FEES, 68.57, CENTURY LINK, UTILITIES, 5.52, WRIGHT EXPRESS, FEES, 491.78, FORT RANDALL TELEPHONE, UTILITIES, 157.97, OFFICE PRODUCTS, COPY COUNT, 35.00, **TOTAL: \$1,074.34**

**TREASURER:** TECH SOLUTIONS, SOFTWARE/SERVICES, 86.00, CENTURY LINK, UTILITIES, 14.21, COMMERCIAL STATE BANK, SUPPLIES, 379.90, FORT RANDALL TELEPHONE, UTILITIES, 153.22, OFFICE PRODUCTS, 210.51, **TOTAL: \$843.84**

**STATE ATTORNEY:** CITY OF L.A., UTILITIES, 58.83, TECH SOLUTIONS, SOFTWARE/SERVICES, 12.00, CENTURY LINK, UTILITIES, 11.46, FORT RANDALL TELEPHONE, UTILITIES, 218.38, NORTHWESTERN ENERGY, UTILITIES, 124.22, OFFICE PRODUCTS, SUPPLIES, 392.93, APPEARA, MAINTENANCE, 61.62, **TOTAL: \$879.44**

**COURT APPOINTED ATTY:** JOHNSON POCHOP LAW, COURT APPOINTED, 3376.60, STEKLY LAW, COURT APPOINTED, 3220.28, HEIN LAW, COURT APPOINTED, 2275.05, SWIER LAW, COURT APPOINTED, 2530.00, KEITH GOEHRING, COURT APPOINTED, 162.75, WHALEN LAW, COURT APPOINTED, 954.45, **TOTAL: \$12,519.43**

**ABUSED/NEG CHILD DEFENSE:** SWIER LAW, COURT APPOINTED, 2999.30, **TOTAL: \$2,999.30**

**GOVERNMENT BLDGS:** CITY OF LA, UTILITIES, 166.61, TECH SOLUTIONS, SOFTWARE/SERVICES, 12.50, COMMERCIAL STATE BANK, SUPPLIES, 37.11, APPEARA, MAINTENANCE, 57.96, SORLIEN PLUMBING, SERVICES/SUPPLIES/FEES, 164.80, **TOTAL: \$438.98**

**DIR OF EQUALIZATION:** TECH SOLUTIONS, SOFTWARE/SERVICES, 148.00, SDAAO, MEMBERSHIP DUES, 150.00, CENTURY LINK, UTILITIES, 10.67, WRIGHT EXPRESS, FUEL, 55.68, FORT RANDALL TELEPHONE, UTILITIES, 153.22, OFFICE PRODUCTS, SUPPLIES/COPY COUNT, 42.30, **TOTAL: \$559.87**

**REGISTER OF DEEDS:** TECH SOLUTIONS, SOFTWARE/SERVICES, 12.50, CENTURY LINK, UTILITIES, 5.64, FORT RANDALL TELEPHONE, UTILITIES, 161.17, OFFICE PRODUCTS, SUPPLIES/COPY COUNT, 149.08, **TOTAL: \$328.39**

**VETERANS SERVICE:** TECH SOLUTIONS, SOFTWARE/SERVICES, 56.50, NACVSO, MEMBERSHIP DUES, 50.00, CENTURY LINK, UTILITIES, 8.13, FORT RANDALL TELEPHONE, UTILITIES, 153.22, **TOTAL: \$267.85**

**GIS:** TECH SOLUTIONS, SOFTWARE/SERVICES, 12.50, CENTURY LINK, UTILITIES, 1.57, FORT RANDALL TELEPHONE, UTILITIES, 153.23, **TOTAL: \$167.30**

**SHERIFF:** CENTURY LINK, UTILITIES, 92.38, WRIGHT EXPRESS, FUEL, 2066.04, FORT RANDALL TELEPHONE, UTILITIES, 462.83, **TOTAL: \$2,621.25**

**JAIL:** CITY OF LA, UTILITIES, 503.99, WRIGHT EXPRESS, FUEL, 168.95, FORT RANDALL TELEPHONE, UTILITIES, 138.24, **TOTAL: \$811.18**

**JUVENILE DETENTION:** CITY OF LA, UTILITIES, 62.10, CENTURY LINK, UTILITIES, 1.36, FORT RANDALL TELEPHONE, UTILITIES, 45.47, MINNEHAHA CO JUVENILE DETENTION, HOUSING, 14214.00, **TOTAL: \$14,322.93**

**NURSE:** PLATTE HEALTH CENTER, RENT, 383.00, VERIZON WIRELESS, UTILITIES, 40.01, **TOTAL: \$423.01**

**MENTALLY ILL:** FOX & YOUNGBERG, COURT APPOINTED, 386.32, LINCOLN COUNTY TREASURER, SERVICES, 1586.15, KEITH GOEHRING, SERVICES, 489.25, KENNEDY PIER & LOFTUS, COURT APPOINTED, 310.40, **TOTAL: \$2,772.12**

**MENTAL HEALTH CENTERS:** LIFESCAPE, SERVICES, 60.00, ABILITY BUILDING, SERVICES, 225.00, **TOTAL: \$285.00**

**COUNTY FAIR:** CITY OF LA, UTILITIES, 57.82, CENTURY LINK, UTILITIES, 1.37, FORT RANDALL TELEPHONE, UTILITIES, 53.80, **TOTAL: \$112.99**

**COUNTY EXTENSION:** TECH SOLUTIONS, SOFTWARE/SERVICES, 34.00, CENTURY LINK, UTILITIES, 1.37, FORT RANDALL TELEPHONE, UTILITIES, 153.23, OFFICE PRODUCTS, COPY COUNT, 35.00, **TOTAL: \$223.60**

**WEED:** CITY OF GEDDES, WATER, 7.50, TECH SOLUTIONS, SOFTWARE/SERVICES, 12.50, VEN DIEST, CHEMICALS, 1436.00, CENTURY LINK, UTILITIES, 0.46, WRIGHT EXPRESS, FUEL, 182.26, FORT RANDALL TELEPHONE, UTILITIES, 153.23, GEDDES COOP, FUEL, 75.23, VERIZON WIRELESS, UTILITIES, 32.70, **TOTAL: \$1,899.88**

**HIGHWAY:** SAMUELSON TIRE OIL, REPAIR/MAINTENANCE, 48.72, CITY OF PLATTE, UTILITIES, 48.72, CITY OF LA, UTILITIES, 61.80, TECH SOLUTIONS, SOFTWARE/SERVICES, 88.00, MIDTOWNE, REPAIRS, 65.65, MYERS SANITATION, UTILITIES, 27.90, FOUSEK FARMS & TRUCKING, SNOW SALT/TRUCKING, 2205.00, PRODUCTIVITY PLUS, REPAIRS/RENTALS, 8996.51, CENTURY LINK, UTILITIES, 5.64, BEST PROPANE, UTILITIES, 313.50, WRIGHT EXPRESS, FUEL, 561.94, CURRENT SOLUTIONS, REPAIR/MAINTENANCE, 557.14, B&L COMMUNICATIONS, SUPPLIES, 78.00, DAKOTA'S BEST SEED, SUPPLIES, 125.00, DIAMOND MOWERS, PARTS, 325.59, FORT RANDALL TELEPHONE, UTILITIES, 269.60, GEDDES COOP, REPAIRS/GAS/DIESEL, 1176.22, C & B OPERATIONS, REPAIRS/FEES, 448.35, TRUENORTH STEEL, SUPPLIES, 18007.18, MIDSTATE COMMUNICATIONS, UTILITIES, 95.16, MIDWEST CONCRETE, SUPPLIES, 2509.20, MIDWEST AG, REPAIRS/SUPPLIES, 40.26, NORTHWESTERN ENERGY, UTILITIES, 381.28, PLATTE ENTERPRISE, PUBLISHING, 124.49, SEVERSON OIL, UTILITIES/DIESEL, 1423.49, TRANSOURCE, REPAIRS/SUPPLIES, 1806.36, DAVE'S SERVICE, REPAIR/MAINTENANCE, 123.50, SD DEPT. OF TRANSPORTATION, PAVEMENT MARKINGS, 10959.18, VERIZON WIRELESS, UTILITIES, 160.80, VOGT'S, PARTS, 89.02, WW TIRE, REPAIRS, 766.86, WAGNER BUILDING SUPPLY, 550.48, **TOTAL: \$52,462.84**

**COMMUNICATIONS CENTER:** GOLDEN WEST TELECOMMUNICATIONS, UTILITIES, 16.37, FORT RANDALL TELEPHONE, UTILITIES, 114.35, MIDSTATE COMMUNICATIONS, UTILITIES, 199.17, **TOTAL: \$329.89**

**EMERGENCY DISASTER:** TECH SOLUTIONS, SOFTWARE/SERVICES, 4.00, CURRENT SOLUTIONS, FEES, 1.92, FORT RANDALL TELEPHONE, UTILITIES, 142.79, **TOTAL: \$148.71**

**M & P RELIEF:** MICROFILM IMAGING, MAINTENANCE/SOFTWARE, 650.00, SDACO, RELIEF FUND, 276.00 **TOTAL: \$926.00**

**NON-DEPARTMENTAL:** MV REFUND, VICKI STUECK, 77.40, **TOTAL: \$77.40**

**GRAND TOTAL: \$103,149.04**