

Charles Mix County  
Board of Commissioners  
**Regular Session – March 9<sup>th</sup>, 2021**

The Charles Mix County Board of Commissioners met in regular session on the 9<sup>th</sup> of March 2021 at 10:00 am. Chairman – Nick Stotz called the meeting to order with Vice-Chairman – Keith Mushitz, Commissioner – Colin Soukup, States Attorney – Steve Cotton and Auditor – Danielle Davenport present.

**Agenda:**

A motion was made by Mushitz and seconded by Soukup to approve the agenda as presented. All in favor, motion carried.

**Minutes:**

A motion was made by Soukup and seconded by Mushitz to approve the minutes from the February 15<sup>th</sup> and February 24<sup>th</sup>, 2021 meetings. All in favor, motion carried.

**Bills:**

A motion was made by Mushitz and seconded by Soukup to approve the bill for 2/19/2021. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve the bills for 3/3/2021. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve the bills for 3/9/2021. All in favor, motion carried.

**Reports:**

A motion was made by Mushitz and seconded by Soukup to approve the Auditors Account Balance with the Treasurer Account Report as of February 28<sup>th</sup>, 2021 for \$6,547,827.79. All in favor, motion carried.

TOTAL DEPOSITS IN THE BANKS	\$6,510,294.08
TOTAL CASH	\$ 600.00
TOTAL CHECKS	\$ 36,933.71
TOTAL	\$6,547,827.79

**Register of Deeds Report:**

A motion was made by Mushitz and seconded by Soukup to approve the Register of Deeds Statement of Fees collected during the month ending February 28<sup>th</sup>, 2020 in the amount of \$10,479.00. All in favor, motion carried.

**4H Advisor:**

Michael Koranda introduced himself to the Commission as the new 4H Youth Program Advisor for Charles Mix County. Michael will be working part-time in both Bon Homme and Charles Mix counties. You may contact the Extension Office for available office hours 605-487-7666. No action taken.

**Drainage Permit Hearings:**

A public hearing was held on the drainage application for Douglas Koupal – Section 16, Township 95, Range 62. A motion was made by Soukup and seconded by Mushitz to grant the drainage permit to Douglas Koupal. All in favor, motion carried.

A public hearing was held on the drainage application for Steven Beeson – W ½ of Section 18, Township 95, Range 62. A motion was made by Soukup and seconded by Mushitz to grant the drainage permit to Steven Beeson. All in favor, motion carried.

A public hearing was held on the drainage application for Dave Bitterman – S ½ of the SW ¼ of Section 25, Township 97, Range 62. A motion was made by Soukup and seconded by Mushitz to grant the drainage permit to Dave Bitterman. All in favor, motion carried.

**Executive Session:**

A motion was made by Mushitz and seconded by Soukup to enter into executive session at 10:15 am to discuss personnel with States Attorney–Cotton and Auditor-Davenport present. All in favor motion carried. An end was declared to executive session at 10:34 am with no action taken.

**Plat:**

A motion was made by Soukup and seconded by Mushitz to approve the Plat of Soulek's Addition in the SW ¼ of the SW ¼ of Section of 30, Township 97N, Range 63W of the 5<sup>th</sup> P.M., Charles Mix County, South Dakota. All in favor, motion carried.

**Holiday:**

Discussion was held regarding state declared holiday leave. Charles Mix County will be closed Good Friday-April 2<sup>nd</sup> and Easter Monday-April 5<sup>th</sup> in observance of the Easter Holiday.

**Fuel Quotes:**

Highway Superintendent – Doug Cimpl presented the fuel quotes. A motion was made by Soukup and seconded by Mushitz to approve the Fuel Quotes from March 15, 2021 to April 14, 2021. All in favor, motion carried.

District #1 - Wagner

Diesel Fuel – CHS/Farmers Alliance	#1 -	#2 - 2.98
Propane – CHS/Farmers Alliance	1.59	

District #2 - Lake Andes

Diesel Fuel – LA Farmers Coop	#1 – 3.00	#2 – 2.90
Propane – Best Propane	1.66	

District #3 – Platte

Diesel Fuel – Samuelson Tire & Oil	#1 – 2.41	#2 – 2.21
Propane – Severson Oil & LP	1.47	

County Highway Shop - Geddes

Diesel Fuel – Geddes Farmers Co-op	#1 – 2.949	#2 – 2.755
Propane – Severson Oil & LP Co.	1.47	

**Rental Rates:**

Highway Superintendent – Doug Cimpl met with the Commission and presented the equipment rates used for calculating FEMA DR4469. A motion was made by Soukup and seconded by Mushitz to approve the presented equipment rates and set the equipment labor rate at \$15.00 per hour. All in favor, motion carried.

**Permit:**

Cimpl informed the Commission that he will be granting Fort Randall Telephone a Utility Installation to Occupy within Public Right-of-Way Permit for fiber optic installation. No action taken.

**Bridge Reinspection Program Resolution:**

A motion was made by Mushitz and seconded by Soukup to request SDDOT to hire Brosz Engineering for the inspection work and to have Chairman-Stotz sign the proposed program resolution. All in favor, motion carried.

**Bridge Reinspection  
Program Resolution**

**For Use with SDDOT Retainer Contracts**

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Charles Mix County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Brosz Engineering for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 9<sup>th</sup> day of March 2021, at Lake Andes, South Dakota.

Board of County Commissioners of Charles Mix County

Nick Stotz, Chairman of the Board

Attested: Danielle Davenport, County Auditor

**New Hire:**

Director of Equalization – Denise Weber met with the Commission to inform them of a new hire. A motion was made by Mushitz and seconded by Soukup to approve the hiring of Debbie White to the full-time Appraiser Assistant position at a rate of \$13.00 per hour with a start date of 3/22/2021. All in favor, motion carried.

**Abatements:**

DOE-Weber informed the Commission that two abatement requests had been returned signed by parcel owners. A motion was made by Mushitz and seconded by Soukup to approve the abatements presented and have Chairman-Stotz sign. All in favor motion carried.

Evelyn Conn parcel 18.06.3014

Ray & Margie Ringling parcel 25.02.5038

**County Demo Project Bid:**

Randal Brumbaugh requested to meet with the Commission to discuss Charles Mix County's bid process for Demolition Project 21-1. Brumbaugh submitted a sealed bid for said project and expressed his concerns regarding the process and bid specifications provided. States Attorney-Cotton was present to explain the provisions outlined in SDCL 5-18A-18C. No action taken.

**April Meetings:**

The meetings for April have been set for the 13<sup>th</sup> and the 22<sup>nd</sup> at 10:00 am.

**Public Comment:**

No public comments were heard. No action taken.

**Adjourn:**

A motion was made by Soukup and seconded by Mushitz to adjourn until the next regular session March 18<sup>th</sup>, 2021 at 10:00 am. All in favor, motion carried.

**February 2021 Payroll: COMMISSIONERS: \$3,015.99, AUDITOR: \$6,537.63, TREASURER: \$7,618.56, STATES ATTORNEY: \$12,533.06, GOV'T BLDG: \$3,767.90 DIRECTOR OF EQUALIZATION: \$6,976.74, REGISTER OF DEEDS: \$6,835.92, GIS: \$3,298.24, SHERIFF: \$41,089.18, JAIL: \$26,605.91, CORONER: \$400.00, JUVENILE DETENTION: \$350.18, NURSE: \$2,764.15, WIC: \$2,181.30, COUNTY FAIR: \$334.88, WEED: \$5,182.20, HIGHWAY: \$45,437.50, COMMUNICATIONS CENTER: \$16,411.20, EMERGENCY & DISASTER MANAGEMENT: \$1,330.00, 24/7: \$2,219.46, WELLMARK: \$43,148.05, STANDARD LIFE INSURANCE: \$278.72, MEDICARE MATCH: \$2,748.20, SDRS MATCH: \$11,377.75, FICA MATCH: \$11,750.88**

**BILLS 2-19-2021**

**WEED & PEST: BOMGAARS SUPPLY INC, SUPPLIES, 25.76, TOTAL: \$25.76**

**GRAND TOTAL: \$25.76**

**BILLS 3-3-2021**

**COMMISSIONERS: WRIGHT EXPRESS, FEES, 43.25, TOTAL: \$43.25**

**GOVERNMENT BLDGS: NORTHWESTERN ENERGY, UTILITIES, 947.19, TOTAL: \$947.19**

**SHERIFF: WRIGHT EXPRESS, FUEL, 2192.34, NORTHWESTERN ENERGY, UTILITIES, 520.88, TOTAL: \$2,713.22**

**JAIL: WRIGHT EXPRESS, FUEL, 217.63, NORTHWESTERN ENERGY, UTILITIES, 520.88, TOTAL: \$738.51**

**JUVENILE DETENTION: NORTHWESTERN ENERGY, UTILITIES, 54.01, TOTAL: \$54.01**

**COUNTY FAIR: NORTHWESTERN ENERGY, UTILITIES, 91.42, TOTAL: \$91.42**

**WEED: WRIGHT EXPRESS, FUEL, 213.43, TOTAL: \$213.43**

**HIGHWAY: WRIGHT EXPRESS, FUEL, 1152.34, TOTAL: \$1,152.34**

**COMMUNICATIONS CENTER: NORTHWESTERN ENERGY, UTILITIES, 260.44, TOTAL: \$260.44**

**GRAND TOTAL: \$6,213.81**

**BILLS 3-9-2021**

**COMMISSIONERS: TECH SOLUTIONS, SOFTWARE/SERVICES, 42.42, PLATTE ENTERPRISE, PUBLISHING, 529.29, PECHOUS PUBLICATIONS, PUBLISHING, 2060.96, TOTAL: \$2,632.67**

**COURTS: SANFORD HEALTH, SERVICES, 1611.00, DEAN SCHAEFER, COURT REPORTER, 582.00, CENTURY LINK, UTILITIES, 3.06, MISCELLANEOUS VENDER, SUBPOENA, 45.20, FORT RANDALL TELEPHONE, UTILITIES, 193.15, TOTAL: \$2,434.41**

**AUDITOR: TECH SOLUTIONS, SOFTWARE/SERVICES, 540.42, CENTURY LINK, UTILITIES, 5.02, TYLER TECHNOLOGIES, TRAINING, 150.00, FORT RANDALL TELEPHONE, UTILITIES, 157.50, OFFICE PRODUCTS, COPY COUNT, 167.76, TOTAL: \$1,020.70**

**TREASURER: TECH SOLUTIONS, SOFTWARE/SERVICES, 352.42, CENTURY LINK, UTILITIES, 12.51, FORT RANDALL TELEPHONE, UTILITIES, 152.75, OFFICE PRODUCTS, SUPPLIES, 126.99, TOTAL: \$644.67**

**STATES ATTORNEY: CITY OF LA, UTILITIES, 49.74, TECH SOLUTIONS, SOFTWARE/SERVICES, 71.41, BADGER STATE RECOVERY, SERVICES, 50.56, GEDDES SANITARY, UTILITIES, 55.00, CENTURY LINK, UTILITIES, 21.10, BEST PROPANE, UTILITIES, 175.00, FORT RANDALL TELEPHONE, UTILITIES, 217.78, NORTHWESTERN ENERGY, UTILITIES, 210.62, OFFICE PRODUCTS, SUPPLIES, 342.56, APPEARA, MAINTENANCE, 61.62, PECHOUS PUBLICATIONS, PUBLISHING, 23.93, TOTAL: \$1,279.32**

**COURT APPOINTED ATTY: JOHNSON POCHOP LAW, COURT APPOINTED ATTY, 4683.30, STEKLY LAW, COURT APPOINTED ATTY, 250.85, TOTAL: \$4,934.15**

**GOVERNMENT BLDGS:** CITY OF LA, UTILITIES, 103.69, TECH SOLUTIONS, SOFTWARE/SERVICES, 71.41, TELEPHONE SYSTEMS & SERVICES, PHONE FACEPLATES, 101.28, GEDDES SANITARY, UTILITIES, 55.00, BEST PROPANE, UTILITIES, 1106.00, APPEARA, MAINTENANCE, 57.36, **TOTAL: \$1,494.74**

**DIR OF EQUALIZATION:** TECH SOLUTIONS, SOFTWARE/SERVICES, 672.42, CENTURY LINK, UTILITIES, 4.89, VANGUARD APPRAISALS, SERVICES, 700.00, FORT RANDALL TELEPHONE, UTILITIES, 145.67, MCLEOD'S, SUPPLIES, 760.92, MICROFILM IMAGING, SOFTWARE/SERVICES, 120.00, OFFICE PRODUCTS, SUPPLIES/COPY COUNT, 123.89, PLATTE ENTERPRISE, PUBLISHING, 253.76, PECHOUS PUBLICATIONS, PUBLISHING, 382.45, **TOTAL: \$3,164.00**

**REGISTER OF DEEDS:** TECH SOLUTIONS, SOFTWARE/SERVICES, 255.42, CENTURY LINK, UTILITIES, 5.44, FORT RANDALL TELEPHONE, UTILITIES, 160.70, OFFICE PRODUCTS, SUPPLIES/COPY COUNT, 120.39, **TOTAL: \$541.95**

**VETERANS SERVICE:** TECH SOLUTIONS, SOFTWARE/SERVICES, 110.41, CENTURY LINK, UTILITIES, 1.89, FORT RANDALL TELEPHONE, UTILITIES, 152.75, PLATTE ENTERPRISE, PUBLISHING, 79.76, **TOTAL: \$344.81**

**GIS:** TECH SOLUTIONS, SOFTWARE/SERVICES, 187.42, CENTURY LINK, UTILITIES, 3.85, FORT RANDALL TELEPHONE, UTILITIES, 152.75, OFFICE PRODUCTS, SUPPLIES, 46.93, **TOTAL: \$390.95**

**SHERIFF:** SD DEPT OF REVENUE, FEES, 15.00, CENTURY LINK, UTILITIES, 148.01, FORT RANDALL TELEPHONE, UTILITIES, 461.90, **TOTAL: \$624.91**

**JAIL:** CITY OF LA, UTILITIES, 457.01, GEDDES SANITARY, UTILITIES, 120.00, SD DEPARTMENT OF LABOR & REGULATIONS, UNEMPLOYMENT INSURANCE, 397.00, FORT RANDALL TELEPHONE, UTILITIES, 139.35, **TOTAL: \$1,113.36**

**JUVENILE DETENTION:** CITY OF LA, UTILITIES, 50.98, CENTURY LINK, UTILITIES, 1.44, FORT RANDALL TELEPHONE, UTILITIES, 43.92, **TOTAL: \$96.34**

**NURSE:** VERIZON WIRELESS, UTILITIES, 40.01, **TOTAL: \$40.01**

**MENTALLY ILL:** LUCY LEWNO, SERVICES, 258.00, LEHR LAW, COURT APPOINTED, 247.50, HORN LAW, COURT APPOINTED, 247.50, MARK KATTERHAGEN, SERVICES, 18.00, AVERA MCKENNAN HOSP, SERVICES, 728.00, DARCY LOCKWOOD, SERVICES, 18.00, LINCOLN COUNTY TREASURER, SERVICES, 106.70, KENNEDY PIER LOFTUS & REYNOLDS, COURT APPOINTED, 138.60, YANKTON COUNTY SHERIFF'S DEPT, SERVICES, 50.00, YANKTON COUNTY TREASURER, COURT APPOINTED, 284.65, **TOTAL: \$2,096.95**

**MENTAL HEALTH CENTERS:** LIFESCAPE, SERVICES, 60.00, CENTER FOR INDEPENDENCE, SERVICES, 240.00, LIFEQUEST, SERVICES, 1416.67, ABILITY BUILDING, SERVICES, 225.00, **TOTAL: \$1,941.67**

**COUNTY FAIR:** CITY OF LA, UTILITIES, 48.23, CENTURY LINK, UTILITIES, 1.43, CHARLES MIX ELECTRIC, UTILITIES, 40.00, FORT RANDALL TELEPHONE, UTILITIES, 52.29, **TOTAL: \$141.95**

**COUNTY EXTENSION:** TECH SOLUTIONS, SOFTWARE/SERVICES, 42.41, CENTURY LINK, UTILITIES, 1.43, FORT RANDALL TELEPHONE, UTILITIES, 152.75, OFFICE PRODUCTS, COPY COUNT, 35.00, **TOTAL: \$231.59**

**WEED:** TECH SOLUTIONS, SOFTWARE/SERVICES, 139.42, CENTURY LINK, 0.46, FORT RANDALL TELEPHONE, UTILITIES, 152.75, GEDDES FARMERS COOP, FUEL, 51.97, VERNON'S, REPAIR, 20.00, VERIZON WIRELESS, UTILITIES, 32.74, WAGNER AUTO, SUPPLIES, 206.00, **TOTAL: \$603.34**

**HIGHWAY:** CITY OF PLATTE, UTILITIES, 71.04, CITY OF LA, UTILITIES, 57.77, TECH SOLUTIONS, SOFTWARE/SERVICES, 168.42, MYERS SANITATION, UTILITIES, 27.90, BETH SCHROEDER, ALCOHOL SCREENING, 45.00, CAHOY'S, SUPPLIES, 10.37, CENTURY LINK, UTILITIES, 5.49, B & L COMMUNICATIONS, MAINTENANCE, 170.47, BOMGAARS, SUPPLIES, 222.03, BUTLER MACHINERY, REPAIRS/OIL/SUPPLIES, 2313.08, CHARLES MIX ELECTRIC, UTILITIES, 169.90, FORT RANDALL TELEPHONE, UTILITIES, 265.18, GEDDES COOP, FUEL, 600.84, C & B OPERATIONS, PARTS/SUPPLIES, 438.37, KELLY'S AUTO, SUPPLIES, 147.84, MARK'S MACHINERY, SUPPLIES, 204.00, MEYERINK FARM, SUPPLIES, 195.03, MIDSTATE COMMUNICATIONS, UTILITIES, 92.16, MIDWEST AG, SUPPLIES, 56.06, NEWMAN SIGNS, 911 SIGNS, 992.64, NORTHWESTERN ENERGY, UTILITIES, 581.76, PLATTE ENTERPRISE, PUBLISHING, 8.21, TRANSOURCE, SUPPLIES/REPAIRS/MAINTENANCE, 7255.36, SD DEPT OF REVENUE, INTEREST, 5.00, SDACHS, 2021 DUES, 350.00, ROCKFORD'S SANITATION, UTILITIES, 80.00, VERIZON WIRELESS, UTILITIES, 130.96, PECHOUS PUBLICATIONS, PUBLISHING, 25.28, WAGNER AUTO, SUPPLIES, 415.22, **TOTAL: \$15,105.38**

**COMMUNICATIONS CENTER:** GOLDEN WEST TELECOMMUNICATIONS, UTILITIES, 16.37, FORT RANDALL TELEPHONE, UTILITIES, 114.19, MIDSTATE COMMUNICATIONS, UTILITIES, 199.17, **TOTAL: \$329.73**

**EMERGENCY DISASTER:** TECH SOLUTIONS, SOFTWARE/SERVICES, 29.00, CHARLES MIX ELECTRIC, UTILITIES, 47.87, FORT RANDALL TELEPHONE, UTILITIES, 144.06, **TOTAL: \$220.93**

**M & P RELIEF:** SDACO, M & P RELIEF FUND, 218.00, MICROFILM IMAGING, SOFTWARE/SERVICES, 675.00, **TOTAL: \$893.00**

**NON-DEPARTMENTAL:** MISCELLANEOUS VENDER, MV REFUND, 52.40, **TOTAL: \$52.40**

**GRAND TOTAL: \$42,373.93**

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Nick Stotz, Chairman

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Danielle Davenport, Auditor