

Charles Mix County
Board of Commissioners
Regular Session – April 13th, 2021

The Charles Mix County Board of Commissioners met in regular session on the 13th of April 2021 at 10:00 am. Chairman – Nick Stotz opened the meeting with the Pledge of Allegiance and called the meeting to order with Vice-Chairman – Keith Mushitz, Commissioner – Colin Soukup, Auditor – Danielle Davenport and Highway Superintendent – Doug Cimpl present.

Agenda:

Auditor – Davenport requested the Alcoholic Beverage License Renewals be removed from the agenda; renewals will be rescheduled at a later date. A motion was made by Mushitz and seconded by Soukup to accept the removal and approve the agenda now presented. All in favor, motion carried.

Minutes:

A motion was made by Soukup and seconded by Mushitz to approve the minutes from the March 18th and April 7th, 2021 meetings. All in favor, motion carried.

Bills:

A motion was made by Mushitz and seconded by Soukup to approve the bill for 3/26/2021. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve the bills for 4/7/2021. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve the bills for 4/13/2021. All in favor, motion carried.

Reports:

A motion was made by Soukup and seconded by Mushitz to approve the Auditors Account Balance with the Treasurer Account Report as of March 31st, 2021 for \$7,464,334.41. All in favor, motion carried.

TOTAL DEPOSITS IN THE BANKS	\$7,395,347.27
TOTAL CASH	\$ 600.00
TOTAL CHECKS	\$ 68,387.14
TOTAL	\$7,464,334.41

Register of Deeds Report:

A motion was made by Soukup and seconded by Mushitz to approve the Register of Deeds Statement of Fees collected during the month ending March 31st, 2021 in the amount of \$12,725.00. All in favor, motion carried.

NACO Training:

Auditor-Davenport informed the Commission she had been contacted by a NACO (National Association of Counties) representative regarding a 12-week online program opportunity for Charles Mix County employees. NACO requested this program be presented to the Commission for possible approval. The cost would be \$1,645.00 for unlimited staff to participate. The Commission advised Davenport to decline the request at this time with no further action taken.

Quote:

Auditor-Davenport provided a quote received by Tech Solutions to upgrade the courthouse guest wi-fi system. The Commission declined the \$2,499.00 quote and will not be upgrading at this time. No further action taken.

Time Clock System:

Auditor-Davenport presented quotes to implement timeclocks and timekeeping software. A motion was made by Soukup and seconded by Mushitz to approve the implementation of timeclocks with software and accept the quote from Tyler Technologies. All in favor, motion carried. The estimated quotes are as follows:

Tyler Technologies - \$9,860 & \$1,895 per timeclock

TimeClock Plus - \$16,053

Contract:

Discussion was held regarding the updated employment agreement for the position of Administrative Assistant to the Director of Equalization. Upon motion by Mushitz and seconded by Soukup, JoAnn Mazourek was retained for the position at the continued rate of \$17.00 per hour and shall not exceed 19 hours per week. All in favor, motion carried.

Plats:

A motion was made by Mushitz and seconded by Soukup to approve the Plat of Tract 1 and Tract 2 of Nachtigal’s Addition in the W ½ of the SE ¼ of of Section of 14, Township 99N, Range 68W of the 5th P.M., Charles Mix County, South Dakota. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve the Plat of Lots 27 and 51 Platte Creek Riverside Acres Addition located in the E ½ of Section 23, Township 98N, Range 69W of the 5th P.M., Charles Mix County, South Dakota. All in favor, motion carried.

County Excavating:

Highway Superintendent – Doug Cimpl met with the Commission to discuss county roads and annual permits for drainage excavating projects. Cimpl was advised to draft an annual agreement to be presented at the April 22nd meeting. No action taken.

County Deposits:

The Commission requested to speak with Treasurer – Karol Kniffen regarding the daily County fund deposits; Lynn Soukup from Commercial State Bank was also present telephonically. Mr. Soukup presented the option to implement a software system, offered by Commercial State Bank at no cost. The new system would electronically deposit funds collected from daily check transactions. No action taken at this time, further discussion to be held at the May 20th, 2021 meeting.

Fuel Quotes:

Highway Superintendent–Cimpl presented the fuel quotes. A motion was made by Soukup and seconded by Mushitz to approve the Fuel Quotes from April 15, 2021 to May 14, 2021. All in favor, motion carried.

District #1 - Wagner

Diesel Fuel – CHS/Farmers Alliance	#1 -	#2 - 2.47
Propane – CHS/Farmers Alliance	1.50	

District #2 - Lake Andes

Diesel Fuel – LA Farmers Coop	#1 –	#2 – 2.60
Propane – Best Propane	1.55	

District #3 – Platte

Diesel Fuel – Samuelson Tire & Oil	#1 – 2.41	#2 – 2.15
Propane – Samuelson Tire & Oil	1.30	

County Highway Shop - Geddes

Diesel Fuel – Geddes Farmers Co-op	#1 –	#2 – 2.34
Propane – Severson Oil & LP Co.	1.32	

DOT Agreement:

Hwy Superintendent-Cimpl presented Amendment Number 1 to Agreement Number 614996 regarding projects ER6165(04) and ER6198(05). The parties wished to amend the Agreement to adjust the limiting amount for certain damaged County highways from the 2019 Flood Disaster. A motion was made by Mushitz and seconded by Soukup to approve the amended agreement and have Chairman-Stotz sign. All in favor, motion carried.

Personnel:

Cimpl informed the Commission that three applications had been received for the current job opening. After discussion, a motion was made by Soukup and seconded by Mushitz to approve the hiring of Christopher Olson as Highway Crewman with a starting wage of \$14.00 per hour effective 4/26/2021. All in favor, motion carried.

Highway:

Discussion was held regarding county bridge reporting and South Dakota House Bill 1259. No action taken.

Abatements:

Director of Equalization – Denise Weber was present with two abatement requests. A motion was made by Mushitz and seconded by Soukup to approve the abatements presented and have Chairman-Stotz sign. All in favor motion carried.

Damian Gravatt parcel 29.75.002

Charles & Gloria Thorpe parcels 25.02.5041 & 25.02.5042

Valuations:

Jeff and Jolene Stewart were present with the County Commission to discuss Extra Territorial Jurisdiction (ETJ) in regard to the City of Wagner and potential valuation issues that may need to be addressed as a result. No action taken.

Property Lines:

Will Bennett met with the Commission regarding his parcel and an adjacent County parcel. DOE – Denise Weber was also present with a map of the parcel property being discussed. Discussion was held regarding a possible survey and deed research to be completed. Weber was advised to look into the matter. No action taken at this time.

Executive Session:

A motion was made by Soukup and seconded by Mushitz to enter into executive session at 11:34 am to discuss litigation matters with States Attorney–Cotton and Auditor-Davenport present. All in favor motion carried. An end was declared to executive session at 11:51 am with no action taken.

Recess/Reconvene:

The Board of Commissioners recessed at 11:51 am to meet as the Board of Equalization. The Board of Commissioners reconvened at 12:20 pm.

Litigation:

A motion was made by Soukup and seconded by Mushitz to approve States Attorney-Cotton’s request to hire Mike Whalen as a Litigation Consultant effective 4/13/2021. All in favor, motion carried.

Public Comment:

No public comments were heard. No action taken.

Adjourn:

A motion was made by Soukup and seconded by Mushitz to adjourn until the next regular session April 22nd, 2021 at 10:00 am. All in favor, motion carried.

MARCH 2021 Payroll: COMMISSIONERS: \$3,015.99, **AUDITOR:** \$6,301.47, **TREASURER:** \$7,332.78, **STATES ATTORNEY:** \$12,283.20, **GOV’T BLDG:** \$3,597.93, **DIRECTOR OF EQUALIZATION:** \$5,077.94, **REGISTER OF DEEDS:** \$6,578.00, **GIS:** \$2,998.40, **SHERIFF:** \$36,532.53, **JAIL:** \$24,193.91, **CORONER:** \$1,000.00, **JUVENILE DETENTION:** \$309.85, **NURSE:** \$2,711.32, **WIC:** \$1,866.92, **COUNTY FAIR:** \$242.25, **WEED:** \$5,421.82, **HIGHWAY:** \$43,797.73, **COMMUNICATIONS CENTER:** \$13,980.60, **EMERGENCY & DISASTER MANAGEMENT:** \$1,330.00, **24/7:** \$1,993.97, **WELLMARK:** \$43,148.05, **STANDARD LIFE INSURANCE:** \$278.72, **MEDICARE MATCH:** \$2,542.54, **SDRS MATCH:** \$10,452.11, **FICA MATCH:** \$10,871.36

BILL 3-26-2021

AUDITOR: UNUM LIFE INS CO, PREMIUM BALANCE, 38.80, **TOTAL: \$38.80**

GRAND TOTAL: \$38.80

BILLS 4-7-2021

COMMISSIONERS: WRIGHT EXPRESS, FEES, 58.06, **TOTAL: \$58.06**

STATES ATTORNEY: NORTHWESTERN ENERGY, UTILITIES, 152.40, **TOTAL: \$152.40**

GOVERNMENT BLDGS: NORTHWESTERN ENERGY, UTILITIES, 876.47, **TOTAL: \$876.47**

SHERIFF: WRIGHT EXPRESS, FUEL, 2975.61, NORTHWESTERN ENERGY, UTILITIES, 528.03, **TOTAL: \$3,503.64**

JAIL: WRIGHT EXPRESS, FUEL, 545.49, NORTHWESTERN ENERGY, UTILITIES, 528.03, **TOTAL: \$1,073.82**

JUVENILE DETENTION: NORTHWESTERN ENERGY, UTILITIES, 47.05, **TOTAL: \$47.05**

COUNTY FAIR: NORTHWESTERN ENERGY, UTILITIES, 122.53, **TOTAL: \$122.53**

WEED: WRIGHT EXPRESS, FUEL, 122.41, **TOTAL: \$122.41**

HIGHWAY: WRIGHT EXPRESS, FUEL, 1698.95, **TOTAL: \$1,698.95**

COMMUNICATIONS CENTER: NORTHWESTERN ENERGY, UTILITIES, 264.01, **TOTAL: \$264.01**

GRAND TOTAL: \$7,919.34

BILLS 4-13-2021

COMMISSIONERS: TECH SOLUTIONS, SOFTWARE/SERVICES, 42.42, SD ASSOCIATION OF COUNTY COMMISSIONERS, 1ST QUARTER CLERP, 4869.00, PLATTE ENTERPRISE, PUBLISHING, 668.26, PECHOUS, PUBLISHING, 985.42, **TOTAL: \$6,565.10**

COURTS: 9 JURORS, FEES/MILEAGE, 600.36, DEAN SCHAEFER, COURT REPORTING, 630.00, CENTURY LINK, UTILITIES, 2.86, FORT RANDALL TELEPHONE, UTILITIES, 193.43, MELISSA ODENS, TRANSCRIPTS, 404.80, **TOTAL: \$1,831.45**

AUDITOR: SDACO, '21 SPRING WORKSHOP, 185.00, TECH SOLUTIONS, SOFTWARE/SERVICES, 540.42, CENTURY LINK, UTILITIES, 3.99, TYLER TECHNOLOGIES, TRAININGS, 150.00, COMMERCIAL STATE BANK, SUPPLIES, 185.51, FORT RANDALL TELEPHONE, UTILITIES, 157.61, **TOTAL: \$1,222.53**

TREASURER: SDACO, '21 SPRING WORKSHOP, 185.00, TECH SOLUTIONS, SOFTWARE/SERVICES, 352.42, CENTURY LINK, UTILITIES, 9.16, FORT RANDALL TELEPHONE, UTILITIES, 152.86, **TOTAL: \$699.44**

STATES ATTORNEY: CITY OF LAKE ANDES, UTILITIES, 49.90, TECH SOLUTIONS, SOFTWARE/SERVICES, 71.41, GEDDES SANITARY, UTILITIES, 55.00, CENTURY LINK, UTILITIES, 14.21, LEXISNEXIS MATHEW BENDER, BOOKS, 68.08, COMMERCIAL STATE BANK, MINOR EQUIP, 54.99, FORT RANDALL TELEPHONE, UTILITIES, 219.81, APPEARA, MAINTENANCE, 30.81, **TOTAL: \$564.21**

COURT APPOINTED ATTY: JOHNSON POCHOP LAW, COURT APPOINTED, 568.75, STEKLY LAW, COURT APPOINTED, 992.87, HEIN LAW, COURT APPOINTED, 7202.10, SWIER LAW, COURT APPOINTED, 1256.00, KEITH GOEHRING, COURT APPOINTED, 1983.90, WHALEN LAW, COURT APPOINTED, 6362.35, **TOTAL: \$18,365.97**

ABUSED/NEG CHILD DEFENSE: JOHNSON POCHOP LAW, COURT APPOINTED, 2150.15, HEIN LAW, COURT APPOINTED, 1283.00, KEITH GOEHRING, COURT APPOINTED, 1710.80, **TOTAL: \$5,143.95**

GOVERNMENT BLDGS: CITY OF LAKE ANDES, UTILITIES, 100.54, TECH SOLUTIONS, SOFTWARE/SERVICES, 71.41, GEDDES SANITARY, UTILITIES, 55.00, U.S. BANK, BOND FEES/INTEREST/PRINCIPAL, 84203.28, BEST PROPANE, UTILITIES, 1585.30, COMMERCIAL STATE BANK, SUPPLIES, 36.96, APPEARA, MAINTENANCE, 57.96, **TOTAL: \$86,110.45**

DIR OF EQUALIZATION: TECH SOLUTIONS, SOFTWARE/SERVICES, 713.58, CENTURY LINK, UTILITIES, 12.55, FORT RANDALL TELEPHONE, UTILITIES, 145.76, PLATTE ENTERPRISE, PUBLISHING, 152.38, PECHOUS PUBLICATIONS, PUBLISHING, 43.64, **TOTAL: \$1,067.91**

REGISTER OF DEEDS: SDACO, '21 SPRING WORKSHOP, 185.00, TECH SOLUTIONS, SOFTWARE/SERVICES, 255.42, CENTURY LINK, UTILITIES, 4.11, FORT RANDALL TELEPHONE, UTILITIES, 160.81, MCLEOD'S, SUPPLIES, 40.00, **TOTAL: \$645.34**

VETERANS SERVICE: TECH SOLUTIONS, SOFTWARE/SERVICES, 110.41, DARRELL PEPPER, MILEAGE/FUEL, 132.72, ROBERT KISELY, MILEAGE, 26.88, CENTURY LINK, UTILITIES, 1.84, DON KOTAB, MILEAGE, 21.84, FORT RANDALL TELEPHONE, UTILITIES, 152.86, PLATTE ENTERPRISE, PUBLISHING, 68.88, **TOTAL: \$515.43**

GIS: TECH SOLUTIONS, SOFTWARE/SERVICES, 187.42, CENTURY LINK, UTILITIES, 3.67, COMMERCIAL STATE BANK, SUPPLIES, 19.99, FORT RANDALL TELEPHONE, UTILITIES, 152.86, **TOTAL: \$363.94**

SHERIFF: DAMON GRIFFITH, MEALS, 236.00, CENTURY LINK, UTILITIES, 136.70, FORT RANDALL TELEPHONE, UTILITIES, 463.35, GEDDES FARMERS COOP, REPAIR/MAINTENANCE, 68.05, **TOTAL: \$904.10**

JAIL: CITY OF LAKE ANDES, UTILITIES, 611.33, SD DEPT OF REVENUE, LICENSE PLATES, 15.00, GEDDES SANITARY, UTILITIES, 120.00, FORT RANDALL TELEPHONE, UTILITIES, 139.45, **TOTAL: \$885.78**

CORONER: CHAD PETERS, MILEAGE/POSTAGE, 23.32, **TOTAL: \$23.32**

JUVENILE DETENTION: CITY OF LAKE ANDES, UTILITIES, 53.46, CENTURY LINK, UTILITIES, 1.43, FORT RANDALL TELEPHONE, UTILITIES, 44.07, MINNEHAHA CO JUVENILE DETENTION, MARCH '21 HOUSING, 9546.51, **TOTAL: \$9,645.47**

NURSE: KENDALL WARJCKA, SUPPLIES, 7.46, COMMERCIAL STATE BANK, SUPPLIES, 116.64, VERIZON WIRELESS, UTILITIES, 40.01, **TOTAL: \$164.11**

MENTALLY ILL: LUCY LEWNO, SERVICES, 414.52, MARK KATTERHAGEN, SERVICES, 30.00, DARCY LOCKWOOD, SERVICES, 30.00, DEAN SCHAEFER, SERVICES, 237.00, LINCOLN COUNTY, SERVICES, 83.16, KEITH GOEHRING, SERVICES, 514.00, KENNEDY PIER LOFTUS & REYNOLDS, COURT APPOINTED, 207.90, YANKTON COUNTY SHERIFF, MH SERVICES, 150.00, YANKTON COUNTY TREASURER, COURT APPOINTED, 384.90, **TOTAL: \$2,051.48**

MENTAL HEALTH CENTERS: LIFESCAPE, SERVICES, 60.00, CENTER FOR INDEPENDENCE, SERVICES, 120.00, LIFEQUEST, SERVICES, 1416.67, ABILITY BUILDING, SERVICES, 225.00, **TOTAL: \$1,821.67**

COUNTY FAIR: CITY OF LAKE ANDES, UTILITIES, 47.87, CENTURY LINK, UTILITIES, 1.43, FORT RANDALL TELEPHONE, UTILITIES, 52.45, **TOTAL: \$101.75**

COUNTY EXTENSION: TECH SOLUTIONS, SOFTWARE/SERVICES, 42.41, CENTURY LINK, UTILITIES, 5.75, COMMERCIAL STATE BANK, SUPPLIES, 16.95, FORT RANDALL TELEPHONE, UTILITIES, 152.86, **TOTAL: \$217.97**

WEED: TECH SOLUTIONS, SOFTWARE/SERVICES, 139.42, CENTURY LINK, UTILITIES, 0.41, COMMERCIAL STATE BANK, MINOR EQUIP, 694.46, FORT RANDALL TELEPHONE, UTILITIES, 152.85, GEDDES FARMERS COOP, REPAIR/MAINTENANCE, 916.65, US POSTAL DEPARTMENT, ANNUAL FEE, 76.00, VERNON'S, REPAIR, 20.00, VERIZON WIRELESS, UTILITIES, 32.74, PECHOUS PUBLICATIONS, PUBLISHING, 44.36, **TOTAL: \$2,076.89**

HIGHWAY: SAMUELSON TIRE & OIL, GAS/DIESEL, 2106.24, CITY OF PLATTE, UTILITIES, 73.44, CITY OF LAKE ANDES, UTILITIES, 52.98, TECH SOLUTIONS, SOFTWARE/SERVICES, 168.42, AMERICAN GARAGE DOOR CO, REPAIRS/EXCISE TAX, 1139.23, MYERS SANITATION, UTILITIES, 27.90, CAHOY'S, SUPPLIES, 17.22, THE LODGE AT DEADWOOD, SHORT COURSE CONF/ROOMS, 744.00, CNH INDUSTRIAL, SUPPLIES, 135.00, CHS RIVER PLAINS, FUEL, 3329.78, CENTURY LINK, UTILITIES, 6.41, BEST PROPANE, UTILITIES, 672.00, RANDALL COMMUNITY WATER DIST, UTILITIES, 35.50, BOMGAARS, SUPPLIES, 74.19, CHARLES MIX ELECTRIC, 158.57, FORT RANDALL TELEPHONE, UTILITIES, 265.61, GEDDES FARMERS COOP, SUPPLIES/EQUIP REPAIRS/FUEL/SERVICES, 3861.89, C & B OPERATIONS, SUPPLIES, 610.02, TRUENORTH STEEL, SUPPLIES, 73737.21, ROG'S AUTO, PARTS, 240.99, MARK'S MACHINERY, SUPPLIES, 97.60, MEYERINK FARM SERVICE, PARTS, 4.36, MIDSTATE COMMUNICATIONS, UTILITIES, 94.73, MIDWEST AG CENTER, SUPPLIES, 66.57, NORTHWESTERN ENERGY, UTILITIES, 663.53, PLATTE LUMBER, SUPPLIES, 88.54, PLATTE ENTERPRISE, PUBLISHING, 58.00, POWERPLAN, PARTS, 191.77, SEVERSON OIL, FUEL, 612.00, TRANSOURCE, PARTS/REPAIRS, 956.22, SPENCER QUARRIES, ROCK, 4467.21, VERIZON WIRELESS, 130.96, WAGNER BUILDING, SUPPLIES/RENTALS/SERVICES, 3078.45, WAGNER AUTO, OIL, 49.41, WHEELCO TRUCK & TRAILER, PARTS/SUPPLIES, 194.08, **TOTAL: \$98,210.03**

COMMUNICATIONS CENTER: GOLDEN WEST TELECOMMUNICATIONS, UTILITIES, 16.37, FORT RANDALL TELEPHONE, UTILITIES, 114.31, MIDSTATE COMMUNICATIONS, UTILITIES, 199.17, **TOTAL: \$329.85**

EMERGENCY DISASTER: TECH SOLUTIONS, SOFTWARE/SERVICES, 29.00, CHARLES MIX ELECTRIC, UTILITIES, 48.42, FORT RANDALL TELEPHONE, UTILITIES, 144.06, **TOTAL: \$221.48**

M& P RELIEF: MICROFILM IMAGING SYSTEMS, SOFTWARE/SERVICES, 685.00, **TOTAL: \$685.00**

NON-DEPARTMENTAL: CHARLES MIX CO TREASURER, MV REFUND, 10.00, MV REFUND, JIM'S ELECTRIC, 87.50, **TOTAL: \$97.50**

GRAND TOTAL: \$240,532.12

Nick Stotz, Chairman

Danielle Davenport, Auditor