Charles Mix County

Board of Commissioners

**Regular Session – November 9, 2021**

**(UNAPPROVED)**

The Charles Mix County Board of Commissioners met in regular session on the 9th of November 2021 at 10:00 am. Commissioner – Keith Mushitz opened the meeting with the Pledge of Allegiance. Chairman- Nick Stotz called the meeting to order with Commissioner- Colin Soukup and Interim Auditor – Denise Weber present.

**Agenda:**

A motion was made by Soukup seconded by Mushitz to approve the Agenda. All in favor, motion carried.

**Minutes:**

A motion was made by Mushitz and seconded by Soukup to approve the minutes from the October 28, 2021 meeting. All in favor, motion carried.

**Reports:**

A motion was made by Soukup and seconded by Mushitz to approve the Auditors Account Balance with the Treasurer Account Report as of October 29, 2021 for $11,534,321.19. All in favor, motion carried.

TOTAL DEPOSITS IN THE BANKS $10,878,286.15

TOTAL CASH $ 600.00

TOTAL CHECKS $ 551,062.41

TOTAL MERP $ 104,372.63

TOTAL $11,534,321.19

**Register of Deeds Report:**

A motion was made by Soukup and seconded by Mushitz to approve the Register of Deeds Statement of Fees collected during the month ending October 29, 2021 in the amount of $11,172.00. All in favor, motion carried.

**Bills:**

A motion was made by Soukup and seconded by Mushitz to approve the bills for 11-9-21. All in favor, motion carried.

**Plats:**

A motion by Soukup and seconded by Mushitz to approve the plat of Burma Tract 2, a Subdivision of Burma Tract 1 in the W1/2 of the NW1/4, Section 5, Township 99N, Range 69 W of the 5th P.M., Charles Mix County. All in favor, motion carried.

 A motion by Soukup and seconded by Mushitz to approve the plat of Lot 1 of Vesper First Addition in the NW1/4 of Section 11, Township 96N, Range 63W of the 5th P.M., Charles Mix County. All in favor, motion carried.

**Contingency Transfers:**

 A motion by Mushitz and seconded by Soukup that the Charles Mix County Commission hereby resolves to transfer from the General Fund Contingency 10-112-499 to cover the following budget. All in favor, motion carried.

 **RESOLUTION**

 Whereas SDCL 7-21-32.2 provides that the Board of County Commissioners may adopt a transfer appropriation from the contingency budget to other appropriations which are insufficient, the following contingency transfer shall be approved and adopted by the Board of County Commissioners of Charles Mix County, South Dakota, this 9th day of November, 2021:

 Contingency Transfer:

 Expenditure: General Fund-Domestic Abuse $1,000.00

 Means of Finance- General Fund

Auto Budget Supplements:

 A motion by Soukup and seconded by Mushitz and carried, to adopt an automatic budget supplement per SDCL 7-21-20.1 for an unanticipated state/federal grant as follows:

 American Recovery Plan Federal Grant $902,431.00

 Rural Infrastructure Fund Federal Grant $75,297.36

**Deputy Auditor Training:**

A motion by Mushitz and seconded by Soukup, to have Tyler Technologies provide Tax Billing Training for the Deputy Auditor in the amount of $1,040.00

**Highway:**

Highway Superintendent – Doug Cimpl presented the fuel quotes. A motion was made by Mushitz and seconded by Soukup to approve the Fuel Quotes from November 15, 2021 to December 14, 2021. All in favor, motion carried.

District #1 - Wagner

 Diesel Fuel – CHS Farmers #1 - $3.29 #2 - $2.94

 LA Co-op #1 - $3.40 #2 – $3.03

 Propane – CHS Farmers $1.80

 Best Propane $1.87

District #2 - Lake Andes

Diesel Fuel – CHS Farmers #1 – $3.29 #2 – 2.94

 LA Co-op #1 - $3.35 #2 – 2.98

 Propane – CHS Farmers $1.80

 Best Propane $1.87

 District #3 – Platte

 Diesel Fuel – 3D Oil & LP #1 – $3.27 #2 – 2.98

 Propane – 3D Oil & LP $1.95

County Highway Shop - Geddes

 Diesel Fuel – Geddes Farmers Co-op #1 – $3.15 #2 – 2.80

Propane – 3D Oil & LP $ 1.95

 DWare: Superintendent Cimpl and Administrative Assistant White provided an update on the DWare software. After visiting Bon Homme County, White explained that would hold off on the software but revamp the inventory process within the shops

 Blades: Discussion was held on the extended warranties on the blades in the Wagner and Geddes shops. Butler is getting some proposals ready. No action taken

**Brosz Engineering:**

Updates were provided on the bridge inspections. Noting which bridges were recommended for replacement and those that may qualify for a perservation job.

 Brosz Engineering will be getting a formal application ready for bridge north of Wagner that qualifies for the BIG program.

**Executive Session:**

A motion was made by Soukup and seconded by Mushitz to enter into executive session at 12:40 pm to discuss personnel matters with DOE–Weber present. All in favor motion carried. An end was declared to executive session at 12:55 pm with no action taken.

**Alternative HR, LLC:**

 **K**aren Delange from Alternative HR meet via Zoom with County Commissioners to discuss the services they can provide for a wage analysis. No action taken

**gIS:**

 GIS Administrator-Karen Krcil met with commissioners to discuss and sign a MOU with Charles Mix Electric on sharing data. A motion was made by Mushitz and seconded by Soukup. All in favor, motion carried.

**Sara Frankenstein:**

Sara met with Commissioners to discuss the Redistricting Map. No action taken.

**Next Meeting:**

The next meeting for November has been set for the 23rd at 10:00 am.

**Public Comment:**

No public comments were heard. No action taken.

**Adjourn:**

A motion was made by Mushitz and seconded by Soukup to adjourn until the next regular session November 23rd, 2021 at 10:00 am. All in favor, motion carried.

**BILLS 11-9-21**

**COMMISSIONERS:** DEPT. OF TREASURY,941,100.00, TECH SOLUTIONS,SERVICES,42.42,ALTERNATIVE HR,SERVICES,1,410.00,WRIGHT EXPRESS,MAINT CHARGE,65.94,PLATTE ENTERPRISE,ADVERTISING,184.18,CM REGISTER OF DEEDS,TAX DEED FILING,330.00,PECHOUS PUBLICATIONS,PUBLISHING,341.90 **TOTAL: 2,474.44**

**INSURANCE:** SDML WORKERS COMP FUND,RENEWAL FEES,40,759.00 **TOTAL: 40,759.00**

**COURTS:** BESSIE CANTE WEDDELL,SUBPEONA,7.14,CENTURY LINK,UTILITIES,4.68,FORT RANDALL TELEPHONE,UTILITIES,192.67,PLATTE HEALTH CENTER AVERA,BLOOD ALCOHOL,174.00 **TOTAL: 378.49**

**AUDITOR**: TECH SOLUTIONS,SERVICES,540.42,ALTERNATIVE HR,SERVICES,99.00,CENTURY LINK,UTILITIES,11.22,TYLER TECHNOLOGIES,ANNUAL FEE,8,424.28,COMMERICAL STATE BANK,SUPPLIES/CONF/GAS,343.91,FORT RANDALL TELEPHONE,UTILITIES,157.30,OFFICE PRODUCTS,SUPPLIES,110.54,PLATTE ENTERPRISE,ADVERTISING,507.50,PECHOUS PUBLICATIONS,PUBLISHING,1,827.00 **TOTAL: 12,021.17**

**TREASURER**: TECH SOLUTIONS,SERVICES,352.42,ALTERNATIVE HR,SERVICES,99.00,CENTURY LINK,UTILITIES,7.02,TYLER TECHNOLOGIES,ANNUAL FEE,8,424.27,FORT RANDALL TELEPHONE,UTILITIES,152.56,PLATTE ENTERPRISE,ADVERTISING,184.41,PECHOUS PUBLICATIONS,PUBLISHING,1,014.21 **TOTAL: 10,233.89**

**STATES ATTORNEY:** TECH SOLUTIONS,SERVICES,71.41,STATE BAR OF SD,SOFTWARE,500.00,BLUE360 MEDIA,BOOKS,92.75,CITY OF LAKE ANDES,UTILITIES,49.05,CENTURY LINK,UTILITIES,6.91,COMMERCIAL STATE BANK,MINOR EQUIPMENT,346.74,FORT RANDALL TELEPHONE,UTILITIES,228.30,NORTHWESTERN ENERGY,UTILITIES,129.34,OFFICE PRODUCTS,SUPPLIES,337.43,APPEARA,SUPPLIES,29.42,WAGNER BUILDING SUPPLY,MINOR EQUIPMENT,3,511.39 **TOTAL:5,302.74**

**COURT APPOINTED ATTORNEYS**: JOHNSON POCHOP LAW,SERVICES,4,369.05,STEKLY LAW OFFICE,SERVICES,2,472.31,DAILEY LAW,SERVICES,1,628.20,HEIN LAW OFFICE,SERVICES,5,147.09,KEITH GOEHRING,SERVICES,635.50 **TOTAL:14,252.15**

**GOVERNMENT BLDGS:** JED’S TREE SERVICE,TREE REMOVAL,1,250.00,TECH SOLUTIONS,SERVICES,71.41,TC’S LAWN CARE,WINTERIZE SPRINKLERS,150.00,ELECTRICAL ENGINEERING & EQUIPMENT,GENERATOR REPAIRS,479.25,TELEPHONE SYSTEMS & SERVICE,BACKUP BATTERY,119.95,CITY OF LAKE ANDES,UTILITIES,106.17,BUILDING CENTER,SUPPLIES,15.10,COMMERCIAL STATE BANK,SUPPLIES,265.17,JOHNSON CONTROLS INC,REPAIR FURNACE SYSTEM,2,484.27,LAKE ANDES FARMERS COOP,DIESEL,17.26,APPEARA,SUPPLIES,59.10 **TOTAL:5,017.68**

**DIRECTOR OF EQUALIZATION**: TECH SOLUTIONS,SERVICES,720.42,ALTERNATIVE HR,SERVICES,198.00,CENTURY LINK,UTILITIES,7.49,WRIGHT EXPRESS,GAS,74.19,TYLER TECHNOLOGIES,ANNUAL FEE,5,320.60,FORT RANDALL TELEPHONE,UTILITIES,145.52,OFFICE PRODUCTS,SUPPLIES,350.02,PLATTE ENTERPRISE,ADVERTISING,957.00,PECHOUS PUBLICATIONS,PUBLISHING,1,247.40 **TOTAL:9,020.64**

**REGISTER OF DEEDS:** TECH SOLUTIONS,SERVICES,255.42,CENTURY LINK,UTILITIES,6.65,FORT RANDALL TELEPHONE,UTILITIES,165.26,MICROFILM IMAGING SYSTEMS,SOFTWARE,685.00,OFFICE PRODUCTS,SUPPLIES,162.68 **TOTAL: 1,275.01**

**VETERANS SERVICE**: TECH SOLUTIONS,SERVICES,110.41,CENTURY LINK,UTILITIES,11.70,FORT RANDALL TELEPHONE,UTILITIES,152.55,OFFICE PRODUCTS,SUPPLIES,77.23 **TOTAL: 351.89**

**GIS:** TECH SOLUTIONS,SERVICES,187.42,CENTURY LINK,UTILITIES,7.71,FORT RANDALL TELEPHONE,UTILITIES,152.55,OFFICE PRODUCTS,SUPPLIES/PRINTER DJ44,5,134.96 **TOTAL: 5,482.64**

**SHERIFF:** SECRETARY OF STATE,RENEWAL FOR NOTARY,30.00,GEDDES **SANITARY** SERVICE,GARBAGE,120.00,CENTURY LINK,UTILITIES,64.28,RANDALL LAKE INSURANCE,RENEWAL OF BOND FOR NOTARY,50.00,FORT RANDALL TELEPHONE,UTILITIES,548.55,PURCHASE POWER,POSTAGE,151.25 TOTAL**:964.08**

**JAIL:** CITY OF LAKE ANDES,UTILITIES,516.86,BUILDING CENTER,SUPPLIES,4.77,FORT RANDALL TELEPHONE,UTILITIES,98.11,PURCHASE POWER,151.25 **TOTAL:770.99**

**CORONER:** MOUNT FUNERAL HOMES, MILAGE/SUPPLIES,64.70 **TOTAL:64.70**

**JUVENILE DETENTION:** CITY OF LAKE ANDES,UTILITIES,53.24,CENTURY LINK,UTILITIES,4.31,FORT RANDALL TELEPHONE,UTILITIES,43.66 **TOTAL: 101.21**

**NURSE**: WAGNER EARLY CHILDHOOD,RENT,682.10,PLATTE HEALTH CENTER AVERA,RENT,383.00 **TOTAL: 1,065.10**

**WIC:** WAGNER EARLY CHILDHOOD,RENT,330.00 **TOTAL: 330.00**

**MENTALLY ILL**: LUCY LEWNO,SERVICES,156.53,FOX & YOUNGBERG,SERVICES,209.01,MARK KATTERHAGEN,SERVICES,12.00,DARCY LOCKWOOD,SERVICES,12.00,KEITH GOEHRING,SERVICES,164.05,MINEHAHA COUNTY AUDITORS OFFICE,SERVICES,523.19 **TOTAL: 1,076.78**

**MENTAL HEALTH CENTERS:** LIFESCAPE,SERVICES,60.00,CENTER FOR INDEPENDENCE,SERVICES,120.00,ABILITY BUILDING SERVICES,SERVICES,225.00 **TOTAL: 405.00**

**COUNTY FAIR:** CITY OF LAKE ANDES,UTILITIES,76.55,CENTURY LINK,UTILITIES,4.31,CHARLES MIX ELECTRIC,UTILITIES,40.00,FORT RANDALL TELEPHONE,UTILITIES,52.00 **TOTAL: 172.86**

**COUNTY EXTENSION**: TECH SOLUTIONS,SERVICES,42.41,CENTURY LINK,UTILITIES,4.31,FORT RANDALL TELEPHONE,UTILITIES,152.55, **TOTAL: 199.27**

**WEED**: CITY OF GEDDES,WATER-CHEMICAL APPLICATION,22.50,TECH SOLUTIONS,SERVICES,139.42,CENTURY LINK,UTILITIES,4.35,WRIGHT EXPRESS,GAS,254.62,FORT RANDALL TELEPHONE,UTILITIES,152.55,OVERWEG GLASS & AUTO REPAIR,REPARIS,645.98 **TOTAL: 1,219.42**

**HIGHWAY**: TECH SOLUTIONS,SERVICES,168.42,MYERS SANITATION,GARBAGE,29.30,RICHARDZ REPAIR,REPAIRS,2,000.69,CITY OF LAKE ANDES,UTILITIES,49.61,BEST WESTERN PLUS,CONFERENCE,219.98,PRODUCTIVITY PLUSS ACCOUNT,REPAIRS,258.70,CENTURY LINK,UTILITIES,1.61,BUILDING CENTER,SUPPLIES,8.97,RANDALL COMMUNITY WATER DISTRICT,WATER,35.50,WRIGHT EXPRESS,GAS,1,461.91,BUTLER MACHINERY COMPANY,PART,1,004.49,DIAMOND MOWERS,PART,2,260.84,FORT RANDALL TELEPHONE,UTILITIES,259.69,GEDDES FARMERS COOP,GAS,526.99,ROG’S AUTO,PARTS,1,647.53,LAKE ANDES FARMERS COOP,DIESEL,3,817.86,MARK’S MACHINER,PARTS,727.58,MEYERINK FARM SERVICE,PARTS,1,156.71,MIDSTATE COMMUNICATIONS,PHONE,85.97,MIDWEST AG CENTER, SUPPLIES,26.64,NORTHWESTERN ENERGY, UTILITIES,221.79,CITY OF PLATTE,UTILITIES,68.37,PLATTE ENTERPRISE,ADVERTISING,435.00,DAVE’S SERVICE,SERVICE CALL,142.50,PECHOUSE PUBLICATIONS,PUBLISHING,674.10,WAGNER BUILDING SUPPLY,SUPPLIES,43.75,WAGNER BUILDING SUPPLY,BRIDGE REPAIR,2,726.36  **TOTAL: 20,060.86**

**COMMUNICATIONS CENTER:** GOLDENWEST COMMUNICATIONS,UTILITIES,16.37,FORT RANDALL TELEPHONE,UTILITIES,72.95,MIDSTATE COMMUNICATIONS,UTILITIES,199.17, **TOTAL:288.49**

**EMERGENCY DISASTER:** TECH SOLUTIONS,SERVICES,29.00,CHARLES MIX ELECTRIC,UTILITIES,188.56,FORT RANDALL TELEPHONE,UTILITIES,144.06 **TOTAL: 361.62**

**STATE MOTOR:** ERNESTINE WEDDELL,REFUND, 200.00 **TOTAL:200.00**

**M & P RELIEF FLOW:** SDACO, 290.00 **TOTAL:290.00**

**GRAND TOTAL: 134,140.12**

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Nick Stotz, Chairman Denise Weber, Interim Auditor