



# Charles Mix County Commission

**Nick Stotz, Chairman**  
**Keith Mushitz, Vice Chairman**  
**Colin Soukup, Commissioner**

400 Main Street • PO Box 70 • Lake Andes, SD 57356  
Phone: (605) 487-6000 • Fax: (605) 487-7221  
www.charlesmixcounty.org

**CHARLES MIX COUNTY**  
**Board of Commissioners**  
**Regular Session – February 9, 2023**

The Charles Mix County Board of Commissioners met in Regular Session at the County Courthouse on Thursday, February 9, 2023, in the Commission Room. Chairman Nick Stotz opened the meeting with the Pledge of Allegiance and called the meeting to order at 10:00 am with Vice Chairman Keith Mushitz, Commissioner Colin Soukup, Auditor Jason Gant, and Deputy Auditor Melissa Avant present.

**Agenda:**

A motion was made by Mushitz and seconded by Soukup to approve the agenda. All in favor, motion carried.

**Minutes:**

A motion was made by Soukup and seconded by Mushitz to approve the minutes from the January 24, 2023, Board of Commissioners regular meeting. All in favor, motion carried.

**Bills:**

A motion was made by Soukup and seconded by Mushitz to approve the bills for February 9, 2023. All in favor, motion carried.

**Public Comments:**

Jay Kokes discussed with the Commission the need for better snow removal on County roads in the Wagner area. No action taken.

**Auditor Report:**

A motion was made by Mushitz and seconded by Soukup to approve the Auditor's Account with Treasurer for the month ending January 31, 2023, for \$7,732,185.76. All in favor, motion carried.

TOTAL DEPOSITS IN BANKS	\$7,713,222.49
TOTAL CASH	\$ 600.00
TOTAL CHECKS	\$ 18,363.27
TOTAL	\$7,732,185.76

**Treasurer Report:**

A motion was made by Mushitz and seconded by Soukup to approve the Treasurer's Report for the month ending January 31, 2023, for \$7,732,185.76. All in favor, motion carried.

BEGINNING BALANCE	\$7,597,953.06
TOTAL INCOME	\$ 980,169.10
TOTAL EXPENSES	\$ 845,936.40
ENDING BALANCE	\$7,732,185.76

**Register of Deeds Report:**

A motion was made by Mushitz and seconded by Soukup to approve the Register of Deeds Statement of Fees collected during the month ending January 31, 2023, in the amount of \$10,275.50. All in favor, motion carried.

**Assessor's Office:**

Director of Equalization Denise Weber visited with the Commission regarding upcoming Board of Equalization meetings for April 11<sup>th</sup> and April 25<sup>th</sup>, tech updates, legislation, and staffing.

A motion was made by Mushitz and seconded by Soukup to approve up to 30 hours of staff overtime from now until March 1<sup>st</sup>. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve up to 3 part time staff during the summer. All in favor, motion carried.

**Highway Department:**

Superintendent Doug Cimpl visited with the Commission regarding bridge inspections, Township meeting, Geddes Shop insurance representative attending February 23<sup>rd</sup> meeting, snow plowing, and weight limits.

A motion was made by Mushitz and seconded by Soukup to approve the Brosz Engineering contract for six bridge inspections. All in favor, motion carried.

**Personnel:**

A motion was made by Soukup and seconded by Mushitz  
to approve the resignation of Tara Bernard as Jailer effective 2/9/23  
to approve the resignation of Jerome Bernard as Jailer effective 2/9/23  
All in favor, motion carried.

**4-H Fair Board:**

A motion was made by Mushitz and seconded by Soukup to approve the following members to the 4-H Fair Board: Alice Koupal, President, Mike Dangel, Vice President, Ronda Peterson, Secretary, Jason Gant, Treasurer, Josh Bultsma, Gregg Krcil, and Commissioner Colin Soukup. All in favor, motion carried.

**Employee Handbook Policy:**

A motion was made by Soukup and seconded by Stotz to approve the following insurance policy: An employee has the option to waive the County health insurance plan once they are covered by Medicare and/or any supplemental policies, the employee would then be allowed reimbursement of their actual costs of Medicare and/or any supplemental policies up to the County health insurance plan total cost per month. All in favor, motion carried with Mushitz abstaining.

**Courthouse Offices:**

A motion was made by Soukup and seconded by Mushitz to approve the quote from Betz Blinds of \$41,975.13 for the purchase of new blinds for the 108 windows in the Courthouse. All in favor, motion carried.

**Auditor Update:**

Auditor Gant reviewed the taxes payable in 2023, Minnehaha Juvenile Center costs, outdoor recreation grant, Commissioner Workshop in Pierre, overtime policy, paid time off policy, court appointed attorney policies, gas credit cards, and the Township meeting. No action taken.

**Executive Session:**

Deputy Auditor Avant left the meeting. A motion was made by Mushitz and seconded by Soukup to enter into executive session at 11:24 am with Auditor Gant present to discuss personnel per SDCL 1-25-2. All in favor, motion carried.

An end to executive session was declared at 11:46 am with no action taken.

**Next Meetings:**

The next meetings are at 10:00 am on Thursday, February 23<sup>rd</sup>, and Thursday, March 9<sup>th</sup>.

**Adjourn:**

A motion was made by Soukup and seconded by Mushitz to adjourn at 11:47 am until the next Regular Session Thursday, February 23, 2023, at 10:00 am. All in favor, motion carried.

  
\_\_\_\_\_  
Nick Stotz, Chairman

  
\_\_\_\_\_  
Jason Gant, Auditor

C O U N C I L R E P O R T - 2-9-2023 COMMISSIONERS GENERAL FUND TECH SOLUTIONS 10984804 78.19  
SD STATE TREASURER LICENSE # 1021-1417-ST 87.62 US POSTAL DEPARTMENT PO BOX 70 292.00  
PECHOUS PUBLICATIONS LLC 62234,62235 234.73 61897 46.95\_ TOTAL: 739.49 INSURANCE GENERAL  
FUND SD PUBLIC ASSURANCE ALLIANCE 29199 918.25\_ TOTAL: 918.25 ELECTIONS GENERAL FUND  
GANT, JASON PIERRE MEETING 336.69 GUNDERSON PALMER NELSON & ASHMORE LLP 122628 48.00\_  
TOTAL: 384.69 COURTS GENERAL FUND SD PUBLIC HEALTH LAB 56310\_012023 525.00 FORT RANDALL  
TELEPHONE 00121856-0 199.54\_ TOTAL: 724.54 AUDITOR GENERAL FUND TECH SOLUTIONS 10984804  
542.65 CENTURY LINK 79370060 17.48 FORT RANDALL TELEPHONE 00121856-0 157.77 MCLEOD'S

OFFICE SUPPLY 64717 944.26 OFFICE PRODUCTS CENTER INC 752695 44.75\_ TOTAL: 1,706.91  
TREASURER GENERAL FUND TECH SOLUTIONS 10984804 352.42 CENTURY LINK 79370060 17.48 FORT  
RANDALL TELEPHONE 00121856-0 153.02 OFFICE PRODUCTS CENTER INC 752695 44.75\_ TOTAL: 567.67  
STATES ATTORNEY GENERAL FUND CITY OF LAKE ANDES (UTILITIES) 42-00-6 49.79 TECH SOLUTIONS  
10984804 71.41 CENTURY LINK 79370060 17.48 BEST PROPANE SA 504.54 LEXISNEXIS MATTHEW  
BENDER 5599375002 152.34 FORT RANDALL TELEPHONE 00121345-2 236.04 KOK, DALLAS JANUARY  
2023 60.00 NORTHWESTERN ENERGY 3024556-7 182.48 APPEARA 0831458 27.02 THOMSON REUTERS -  
WEST 1003622533 18.94 1003622533 175.46\_ TOTAL: 1,495.50 COURT APPOINTED ATTY GENERAL  
FUND STEKLY LAW OFFICE, PROF CR22-313 545.36 JOHNSON, GEORGE F. 11CRI22-000274 1,056.95  
11CRI 22-00352 402.45 LEHR LAW OFFICE CRI19-160;20-94;20-161;20- 1,487.70 MILK, RON REFUND  
100.00 STEFFEN, SANDY 11JUV21-32 3,785.88 SWIER LAW FIRM PROF. LLC CRI 19-132;CRI 19-195 157.40  
GOEHRING, KEITH CRI 22-99 1,073.65 CRI 22-315 147.45 CRI 22-191 1,055.65 CRI 21-331 3,890.90\_  
TOTAL: 13,703.39 GOVERNMENT BLDGS GENERAL FUND CITY OF LAKE ANDES (UTILITIES) 03-00000048-  
00-3 72.00 TECH SOLUTIONS 10984804 71.41 CENTURY LINK 79370060 17.49 JOHNSON CONTROLS INC  
1-127290098615 1,613.64 KOK, DALLAS JANUARY 2023 61.50 LAKE ANDES FARMER'S CO-OP CHAMIX  
111.00 CHAMIX 3,158.45 NORTHWESTERN ENERGY 2622235-6 1,005.31 APPEARA 4636-00000-0831459  
81.80\_ TOTAL: 6,192.60 DIR OF EQUALIZATION GENERAL FUND TECH SOLUTIONS 720.42 CENTURY LINK  
79370060 17.48 FORT RANDALL TELEPHONE 00121856-0 145.46 OFFICE PRODUCTS CENTER INC 757382  
67.50 752695 44.75\_ TOTAL: 995.61 REGISTER OF DEEDS GENERAL FUND TECH SOLUTIONS 10984804  
255.42 CENTURY LINK 79370060 17.48 FORT RANDALL TELEPHONE 00121856-0 161.23 MICROFILM  
IMAGING SYSTEMS 91332 705.00 OFFICE PRODUCTS CENTER INC 757141 54.88 752695 44.75\_ TOTAL:  
1,238.76 VETERANS SERVICE GENERAL FUND TECH SOLUTIONS 10984804 110.41 CENTURY LINK  
79370060 17.48 FORT RANDALL TELEPHONE 00121856-0 153.02 OFFICE PRODUCTS CENTER INC 752695  
44.75\_ TOTAL: 325.66 GIS GENERAL FUND SCHNEIDER GEOSPATIAL, LLC 1001421 1,248.00 TECH  
SOLUTIONS 10984804 187.42 CENTURY LINK 79370060 17.48 FORT RANDALL TELEPHONE 00121856-0  
153.02 OFFICE PRODUCTS CENTER INC 752695 44.75\_ TOTAL: 1,650.67 SHERIFF GENERAL FUND CITY OF  
LAKE ANDES (UTILITIES) 383-00-1 441.24 CENTURY LINK 79370060 17.48 FORT RANDALL TELEPHONE  
00045023-1 44.17 NORTHWESTERN ENERGY 2622263-8 434.18\_ TOTAL: 937.07 JAIL GENERAL FUND  
CITY OF LAKE ANDES (UTILITIES) 383-00-1 441.24 FORT RANDALL TELEPHONE 00045023-1 44.17 KOK,  
DALLAS JANUARY 2023 126.50 NORTHWESTERN ENERGY 2622263-8 434.18\_ TOTAL: 1,046.09 CORONER  
GENERAL FUND MILLER FUNERAL HOME PR M.L. 3,000.00 PETERS FUNERAL HOME LLC MILEAGE 16.32  
BAG 60.00 TRANSPORTATION 640.00\_ TOTAL: 3,716.32 JUVENILE DETENTION GENERAL FUND CITY OF  
LAKE ANDES (UTILITIES) 385-00-3 54.72 FORT RANDALL TELEPHONE 00090625-4 45.50 00090625-4  
45.50 NORTHWESTERN ENERGY 2793293-8 89.17\_ TOTAL: 234.89 NURSE GENERAL FUND WAGNER  
EARLY CHILDHOOD MARCH RENT 743.73 HILKEMANN, JERICA 1/31/23 MILAGE 30.60 PLATTE HEALTH  
CENTER AVERA B00000003526 383.00\_ TOTAL: 1,157.33 WIC GENERAL FUND WAGNER EARLY  
CHILDHOOD OFFICE RENT MARCH 330.00\_ TOTAL: 330.00 MENTALLY ILL GENERAL FUND FOX &  
YOUNGBERG, PC DI 162.85 LOCKWOOD, DARCY DI 15.00 LARSON, VAL DI 15.00 MIDWEST WELLNESS  
INSTITUTE, PLLC JUV 22-30 2,925.00 LINCOLN COUNTY TREASURER 03-07540 870.13 MINNEHAHA  
COUNTY TREASURER L.P 3713 284.16 KOLETZKY LAW OFFICE PROF. LLC MI D.D 130.40 YANKTON  
COUNTY SHERIFF'S DEPARTMENT 202304720 50.00\_ TOTAL: 4,452.54 COUNTY FAIR GENERAL FUND  
CITY OF LAKE ANDES (UTILITIES) 00000161-00-9 65.07 81-00-8 40.95 FORT RANDALL TELEPHONE  
00091649-4 54.08 LAKE ANDES FARMER'S CO-OP CHAFAI 111.74 NORTHWESTERN ENERGY 2622537-5  
125.06\_ TOTAL: 396.90 COUNTY EXTENSION GENERAL FUND TECH SOLUTIONS 10984804 71.41  
CENTURY LINK 79370060 17.48 FORT RANDALL TELEPHONE 00121856-0 153.02 OFFICE PRODUCTS  
CENTER INC 752695 44.75\_ TOTAL: 286.66 WEED GENERAL FUND TECH SOLUTIONS 10984804 139.42  
CENTURY LINK 79370060 17.48 WRIGHT EXPRESS 0496-00-814712-6 218.34 BOMGAARS SUPPLY INC 3-  
306-9 39.88 FORT RANDALL TELEPHONE 00121856-0 153.02 OFFICE PRODUCTS CENTER INC 752695  
44.75\_ TOTAL: 612.89 HIGHWAY COUNTY ROAD & BRID SAMUELSON TIRE & OIL JAN STATEMENT  
7,952.36 I-STATE TRUCK CENTER 95809 3,969.94 CHAD'S WELDING 774 50.00 CITY OF PLATTE (UTILITIES)  
75026000 82.63 CITY OF LAKE ANDES (UTILITIES) 45-00-0 55.04 JD'S FASHION SCREEN ART &  
EMBROIDERY 5962 145.00 TECH SOLUTIONS 10984804 168.42 MYERS SANITATION 52440 103.28  
SCHROEDER, BETH A. 0000141 45.00 AT&T MOBILITY 287307157160 226.80 SD STATE TREASURER  
LICENSE#1019-0127-ET 416.13 3D OIL & LP, LLC 1265/22923/12342/23459 10,357.68 TYNDALL NAPA  
1625 2,175.19 TSCHUMPER, JAMES CDL 105.00 SD DEPT PUBLIC SAFETY FEMA 1,228.65 JIM & RON'S  
SERVICE INC 5893 1,672.00 SANITATION PRODUCTS INC. 84571 1,549.89 CENTURY LINK 79370060 17.50  
BUTLER MACHINERY COMPANY C15163 1,200.00 C15163 390.83 C15163 333.44 C15163 558.70 C15163  
611.80 FORT RANDALL TELEPHONE 00128001-1 114.28 00033781-3 102.70 00121856-0 101.62 GEDDES  
FARMERS CO-OP 21584 22.00 21584 406.19 C&B OPERATIONS LLC 1214 143.50 1214 2,019.50 1214  
125.00 1214 10.00 1214 5.20 KELLY'S AUTO PARTS 180608 47.77 66578 60.00 ROG'S AUTO INC 42220  
34.36 LAKE ANDES FARMER'S CO-OP CHAMIX 5.56 CHAMIX 7,902.24 LIEUWEN'S 2301-074526 17.98  
2301-074566 14.98 MEYERINK FARM SERVICE CHARMIX-HIGHWAY 367.46 CHARMIX-HIGHWAY 491.99  
MIDSTATE COMMUNICATIONS 00054081-0 105.12 00064835-3 107.18 MIDWEST AG CENTER 1840  
101.30 OFFICE PRODUCTS CENTER INC 01KU0153 87.14 PLATTE LUMBER SUPPLY 128345 6.00

SEVERSON SERVICE 1-219 189.75 SEVERSON OIL COMPANY 17581 178.56 SD DEPARTMENT OF  
TRANSPORTATION S00127270 279.13 ROCKFORD'S SANITATION 5253 40.00 WAGNER BUILDING SUPPLY  
2302-370910 230.90 WAGNER AUTO SUPPLY 1694 35.99\_ TOTAL: 46,768.68 COMMUNICATIONS  
CENTER 911 SERVICE FUND CITY OF LAKE ANDES (UTILITIES) 383-00-1 441.24 FORT RANDALL  
TELEPHONE 00045023-1 44.18 MIDSTATE COMMUNICATIONS 00012332-6 136.12 00031534-0 63.05  
NORTHWESTERN ENERGY 2622263-8 434.18\_ TOTAL: 1,118.77 EMERGENCY DISASTER EMERGENCY &  
DISAST TECH SOLUTIONS 10984804 59.00 BEST PROPANE EM 757.26 FORT RANDALL TELEPHONE  
00090669-69 53.15\_ TOTAL: 869.41 ===== FUND TOTALS ===== 101 GENERAL  
FUND 43,814.43 201 COUNTY ROAD & BRIDGE 46,768.68 207 911 SERVICE FUND 1,118.77 226  
EMERGENCY & DISASTER 869.41 ----- GRAND TOTAL: 92,571.29