



Charles Mix County Commission

Nick Stotz, Chairman
Keith Mushitz, Vice Chairman
Colin Soukup, Commissioner

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CHARLES MIX COUNTY Board of Commissioners Regular Session – July 27, 2023

The Charles Mix County Board of Commissioners met in Regular Session at the County Courthouse on Thursday, July 27, 2023, in the Commission Room. Chairman Nick Stotz opened the meeting with the Pledge of Allegiance and called the meeting to order at 10:00 am with Vice Chairman Keith Mushitz, Commissioner Colin Soukup, and Auditor Jason Gant present.

Agenda:

A motion was made by Soukup and seconded by Mushitz to approve the agenda. All in favor, motion carried.

Minutes:

A motion was made by Soukup and seconded by Mushitz to approve the minutes from the July 13, 2023, Board of Commissioners regular meeting. All in favor, motion carried.

Bills:

A motion was made by Mushitz and seconded by Soukup to approve the bills for July 27, 2023. All in favor, motion carried.

Drainage Hearing:

The Public Hearing was opened with no protest present. A motion was made by Soukup and seconded by Mushitz to approve Drainage Permit 2023-06 of Schulte Farms, LLC for E ½ and SW ¼ of Section 7, Township 97N, Range 66W, Jackson Township, near the intersection of 374th Avenue and 287th Street, Charles Mix County, South Dakota. All in favor, motion carried.

The Public Hearing was opened with no protest present. A motion was made by Soukup and seconded by Mushitz to approve Drainage Permit 2023-07 of Nachtigal Farms for the E ½ of Section 18, Township 100N, Range 70W and E ½ of SE ¼ of Section 13, Township 100N, Range 71W, La Roche Township, near the intersection of 350th Avenue and 270th Street, Charles Mix County, South Dakota. All in favor, motion carried.

The Public Hearing was opened with no protest present. A motion was made by Soukup and seconded by Mushitz to approve Drainage Permit 2023-08 of Claude Olson for the E ½ of Section 18, Township 100N, Range 70W and E ½ of SE ¼ of Section 13, Township 100N, Range 71W, La Roche Township, near the intersection of 350th Avenue and 270th Street, Charles Mix County, South Dakota. All in favor, motion carried.

Director of Equalization:

Director of Equalization Denise Weber visited with the Commission regarding vehicle decals and new property land sketch software.

A motion was made by Soukup and seconded by Mushitz to approve the new software program. All in favor, motion carried.

Charles Mix County Soil Conservation District:

Travis Beeson, Tom Varilek, and Dawn Schulte from the Charles Mix County Soil Conservation District visited with the Commission regarding their request for funds for the 2024 Budget. Discussion was held. No action taken.

Abatement:

Auditor Gant presented an abatement request from Joseph and Joni Soukup for Parcel 20.10.4035 due to an attached garage that was destroyed during a storm in May of 2022.

A motion was made by Soukup and seconded by Mushitz to approve the abatement of \$105.14 in taxes payable in 2023. All in favor, motion carried.

Investment Policy:

Auditor Gant presented an Investment Policy of County funds.

Charles Mix County Investment Policy

The Charles Mix County Board of Commissioners desire to manage taxpayer money in the most beneficial and safe manner possible.

With the current status of interest rates, the Commission believes that investing in Certificates of Deposit would assist the County in gaining additional funds through interest investment payments.

The Commission directs the County Treasurer and County Auditor to...

1. Invest in CD's of around \$250,000 each
2. Invest a total of around \$3,000,000
3. Have a CD mature every month in an amount of around \$250,000
4. Invest 100% of the funds in state or national banks pursuant to SDCL 7-20-1
5. Invest at least 75% of the funds into a financial institution within Charles Mix County
6. Receive at least two quotes before investing
7. All interest gained at date of maturity shall be added to principal and reinvested
8. Report to the Commission monthly on the status of the CD's in the Treasurer's Report

Nick Stotz, Chairman

Jason Gant, Auditor

Date

Michelle Wentland, Treasurer

A motion was made by Mushitz and seconded by Soukup to approve the Investment Policy. All in favor, motion carried.

Highway Department:

Superintendent Doug Cimpl and Eric Prunty with Brosz Engineering discussed applying for three Bridge Improvement Grants (BIG). The BIG includes a 20% match from the County.

A motion was made by Mushitz and seconded by Soukup to apply for the following:

1. Bridge ID 12-506-210 on 289th Street for \$75,700 with County match of \$15,140
2. Bridge ID 12-490-231 on 393rd Avenue for \$75,700 with County match of \$15,140
3. Bridge ID 12-520-282 on 396th Avenue for \$77,400 with County match of \$15,480

All in favor, motion carried.

Superintendent Cimpl discussed the purchase of a new motor grader.

A motion was made by Soukup and seconded by Mushitz to purchase a new 2023 John Deere 772G Motor Grader for \$458,500 and either auction or trade-in the 2017 John Deere 772G for at least \$195,000. All in favor, motion carried.

Superintendent Cimpl also continued the discussion of possibly lowering the speed limit along 282nd Street near the Platte Creek Recreation Area. More information and a draft resolution will be discussed at the next meeting. No action taken.

2024 Budget:

Auditor Gant reviewed the timeline and plans for the 2024 Budget were also discussed. No action taken.

County Software Systems:

Auditor Gant reviewed the current status of the County's computer systems.

A motion was made by Mushitz and seconded by Soukup to purchase the new Tyler Technologies Incode 10 software program with cloud servers and begin the migration over the next 12 months to have the new system up and running by September 1, 2024. All in favor, motion carried.

Personnel:

A motion was made by Mushitz and seconded by Soukup to

Approve staff travel to SDACES Annual Conference in Oacoma on 8/16-17/23

All in favor, motion carried.

Auditor Update:

Auditor Gant reviewed the need for the Courts to have elevator access, restroom cleaning, Work Comp rates increasing 3%, Beau Barrett withdrew his Rural Attorney Application, unpaid property tax sale scheduled for September 28 online auction, and Verizon Connect tracking system. No action taken.

Next Meetings:

The next Commission meetings are at 10:00 am on Thursday, August 10th at the County Highway Shop in Platte and at 10:00 am on Thursday, August 24th at the Courthouse.

Adjourn:

A motion was made by Soukup and seconded by Mushitz to adjourn at 12:32 pm until the next Regular Session Thursday, August 10, 2023, at 10:00 am at the County Highway Shop in Platte. All in favor, motion carried.



Nick Stotz, Chairman



Jason Gant, Auditor

C O U N C I L R E P O R T 7-27-2023 COMMISSIONERS GENERAL FUND GANT, JASON COMMISH MEETING 20.40 COMMISH MEETING SET UP 20.40 CHARLES MIX HISTORICAL MUSEUM JB HISTORY GRANT 5,000.00 SDACC QUARTERLY ASSESSMENT 717.00 PECHOUS PUBLICATIONS LLC JUNE ADS 831.50_ TOTAL: 6,589.30 ELECTIONS GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29_ TOTAL: 164.29 COURTS GENERAL FUND ODENS, MELISSA A. TRANSCRIPTS 5,384.10 PLATTE HEALTH CENTER AVERA PH.CHA.MIX 183.00 THOMSON REUTERS - WEST BOOKS 6,815.92_ TOTAL: 12,383.02 AUDITOR GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.34 OFFICE PRODUCTS CENTER INC 757131 39.16 759999 35.78_ TOTAL: 239.28 TREASURER GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 OFFICE PRODUCTS CENTER INC 757131 39.16 759999 35.00_ TOTAL: 238.45 STATES ATTORNEY GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 OFFICE PRODUCTS CENTER INC 757441 116.80_ TOTAL: 281.09 COURT APPOINTED ATTY GENERAL FUND DAILEY LAW, PROF LLC 11CRI23-99 511.05 11CRI22-207 511.05 HEIN LAW OFFICE 20-135 206.93 IVC 23-05 261.18 23-33 406.54 M23-10 & M23-17 370.56 21-299 175.96 23-03 240.16 23-43 393.33 HEIN LAW OFFICE 400.53 21-236 165.63 SWIER LAW FIRM PROF. LLC JUV 22-12 1,233.85 JUV 22-31 1,233.85 KENNEDY PIER LOFTUS & REYNOLDS, LLP 11CRI20-000276 2,458.80_ TOTAL: 8,569.42 GOVERNMENT BLDGS GENERAL FUND NORTHWESTERN ENERGY 2622235-6 1,325.18 APPEARA 0880898 78.46_ TOTAL: 1,403.64 DIR OF EQUALIZATION GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 MICROFILM IMAGING SYSTEMS 92423 450.00 OFFICE PRODUCTS CENTER INC 757131 39.16 759999 35.00_ TOTAL: 688.45 REGISTER OF DEEDS GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 OFFICE PRODUCTS CENTER INC 757131 39.16 759999 35.58_ TOTAL: 239.03 VETERANS SERVICE GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 OFFICE PRODUCTS CENTER INC 757131 39.16_ TOTAL: 203.45 GIS GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 OFFICE PRODUCTS CENTER INC 757131 39.16_ TOTAL: 203.45 SHERIFF GENERAL FUND AG-NEWS 14246 109.00 NORTHWESTERN ENERGY 2622263-8 606.25_ TOTAL: 715.25 JAIL GENERAL FUND CHARM-TEX, INC. 031167-IN 425.67 GALLS 024779058 143.84 JAMES DRUG INC 004115 230.82 BOMGAARS SUPPLY INC 003-375-4 6.99 NORTHWESTERN ENERGY 2622263-8 606.25_ TOTAL: 1,413.57 CORONER GENERAL FUND PHYSICIANS LABORATORY, P.C. 4951 INV#5374960 780.00 PETERS FUNERAL HOME LLC FUNERAL - PA 3,000.00 PETERS, CHAD MILEAGE 93.84_ TOTAL: 3,873.84 JUVENILE DETENTION GENERAL FUND MINNEHAHA CO JUVENILE DETENTION CENTER GM, TZ HOUSING 12,397.56 NORTHWESTERN ENERGY 2793293-8 85.19_ TOTAL: 12,482.75 NURSE GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 OFFICE PRODUCTS CENTER INC 757131 39.16 PLATTE HEALTH CENTER AVERA RENTAL 383.00_ TOTAL: 586.45 MENTALLY ILL GENERAL FUND LEHR LAW OFFICE VJ MENTAL 203.30 YOUNGBERG LAW R.C. 160.50 GOEHRING, KEITH J.W.B 112.00 N.N. 112.00 YANKTON COUNTY AUDITOR PC - MENTAL ILL 135.00_ TOTAL: 722.80 COUNTY FAIR GENERAL FUND KOU PAL, ALICE WORKSHOP 111.26 KORBURNUSZ, ERIC JUDGE 233.84 BUILDING CENTER CHAFAI 202.28 COMMERCIAL STATE BANK 5025 916.04 LIEUWEN'S 2307-091488 22.45 NORTHWESTERN ENERGY 2622537-5 169.88 OFFICE PRODUCTS CENTER INC 757131 39.13_ TOTAL: 1,694.88 COUNTY EXTENSION GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 SDSU EXTENSION MAY MILEAGE 214.86 OFFICE PRODUCTS CENTER INC 757667 165.00 757667 36.22_ TOTAL: 580.37 WEED GENERAL FUND QUADIENT LEASING USA, INC. 01023108 164.29 BOMGAARS SUPPLY INC 003-306-9 35.44 003-306-9 60.15 003-306-9 45.91 MIDWEST AG CENTER 1856 30.78_ TOTAL: 336.57 HIGHWAY COUNTY ROAD & BRID SAMUELSON TIRE & OIL JUNE 650.58 JUNE 5,276.89 CHAD'S WELDING MOWER REPAIR 112.50 S&K TRUCK REPAIR & WASH 19644M & 19698M 360.27 19644M & 19698M 5.15 QUADIENT LEASING USA, INC. 01023108 164.29 SUMMIT CONTRACTING 4080 - LA SHOP 11,162.09 CAHOY'S GENERAL STORE 000000000012 117.08 WRIGHT, ROD MEALS 14.00 BIERMAN, NATHAN MEALS 14.00 L&M SMALL ENGINE REPAIRS MAINT MOWER 347.17 TITAN MACHINERY WAGNER BP0011198 589.84 AVERA ST BENEDICT PR.CHM.HWY 25.00 CLEARFIELD HUTTERIAN BRETHREN INC FUEL TANK REPAIR 625.00 B&L COMMUNICATIONS 20262 (BATTERY) 89.25 CHARLES MIX ELECTRIC 860502 158.57 COMMERCIAL STATE BANK 0471 429.94

GEDDES FARMERS CO-OP 21584 434.35 21584 66.00 21584 497.94 HORST, JERALD MEALS 14.00 KELLY'S
 AUTO PARTS 67334 117.62 MEYERINK FARM SERVICE CHARMIX-HIGHWAY 72.05 MIDSTATE
 COMMUNICATIONS 00064835-3 44.91 MIDWEST AG CENTER 1840 29.98 1840 2.29 NORTHWESTERN
 ENERGY 3671726-2 22.01 TRANSOURCE 41P35275 951.06 PRORATE SERVICES, LLC 227405 40.00
 PECHOUS PUBLICATIONS LLC JUNE ADS 24.62 WAGNER BUILDING SUPPLY 2307-374718 272.77
 WHEELCO TRUCK & TRAILER PARTS 13901 86.72_ TOTAL: 22,817.94 COMMUNICATIONS CENTER 911
 SERVICE FUND BOMGAARS SUPPLY INC 003-375-4 78.36 NORTHWESTERN ENERGY 2622263-8 606.24_
 TOTAL: 684.60 EMERGENCY DISASTER EMERGENCY & DISAST DAKOTA SCUBA 23-001 7,260.02 BROSZ
 ENGINEERING INC M33608B-FINAL 51,000.00 CHARLES MIX ELECTRIC 860501 48.55 PECHOUS
 PUBLICATIONS LLC JUNE ADS 24.62_ TOTAL: 58,333.19 NON-DEPARTMENTAL STATE MOTOR CHARF,
 SIDNEY MOTOR VEH REFUND 21.60 PENA, JUDITH MOTOR VEH REFUND 110.00 BUCHES MOTOR VEH
 REFUND 23.70_ TOTAL: 155.30 ===== FUND TOTALS ===== 101 GENERAL
 FUND 53,609.35 201 COUNTY ROAD & BRIDGE 22,817.94 207 911 SERVICE FUND 684.60 226
 EMERGENCY & DISASTER 58,333.19 742 STATE MOTOR 155.30 ----- GRAND
 TOTAL: 135,600.38