

Charles Mix County Commission

Nick Stotz, Chairman
Keith Mushitz, Vice Chairman
Colin Soukup, Commissioner

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CHARLES MIX COUNTY
Board of Commissioners
Regular Session – December 28, 2023

The Charles Mix County Board of Commissioners met in Regular Session at the County Courthouse on Thursday, December 28, 2023, in the Commission Room. Chairman Nick Stotz opened the meeting with the Pledge of Allegiance and called the meeting to order at 10:00 am with Vice Chairman Keith Mushitz, Commissioner Colin Soukup, States Attorney Steve Cotton, and Auditor Jason Gant present.

Agenda:

A motion was made by Soukup and seconded by Mushitz to approve the agenda. All in favor, motion carried.

Minutes:

A motion was made by Soukup and seconded by Mushitz to approve the minutes from the December 14, 2023, Board of Commissioners regular meeting. All in favor, motion carried.

Bills:

A motion was made by Soukup and seconded by Mushitz to approve the bills for December 28, 2023. All in favor, motion carried.

Plats:

A motion was made by Mushitz and seconded by Soukup to approve the PLAT of Curly's 3rd Storage, located in Curly's 3rd Campground, in the S1/2 of the SW1/4 of Section 32, T96N, R65W of the 5th P.M., White Swan Township near 381st Ave and 297th St, Charles Mix County, South Dakota. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve the PLAT of Lot 2, Qualm Second Subdivision, located in the SW1/4 of Section 13, T99N, R70W of the 5th P.M., La Roche Township near 355th Ave and SD Hwy 44, Charles Mix County, South Dakota. All in favor, motion carried.

A motion was made by Mushitz and seconded by Soukup to approve the PLAT of Lot 2, Bakken Second Subdivision, located in the SW1/4 of Section 23, T100N, R68W of the 5th P.M., Forbes Township near 366th Ave and 271st St, Charles Mix County, South Dakota. All in favor, motion carried.

Executive Session:

A motion was made by Soukup and seconded by Mushitz to enter into executive session at 10:07 am with States Attorney Cotton, Director of Equalization Denise Weber, and Treasurer Michelle Wentland present to discuss personnel per SDCL 1-25-2. All in favor, motion carried. Auditor Gant left the meeting. An end to executive session was declared at 10:34 am with no action taken.

Highway Department:

Superintendent Doug Cimpl visited with the Commission regarding snow removal around County buildings, holiday pay, and Vollan Oil contract. No action taken.

Assign Funds:

A motion was made by Mushitz and seconded by Soukup to assign \$1,000,000.00 of General Fund fund balance for the purpose of building a new County Jail in the future. This reclassification of fund balance from "unassigned fund balance" to "assigned fund balance" will be made prior to December 31, 2023. All in favor, motion carried.

Restricted Covid Funds:

A motion was made by Mushitz and seconded by Soukup to move the restricted Covid Funds from the America Recovery Fund to the General Fund in the amount of \$902,431.00 for premium pay for essential workers during the Covid pandemic national emergency and the new Highway Shop in Lake Andes, prior to December 31, 2023. All in favor, motion carried.

Cash Transfer:

A motion was made by Mushitz and seconded by Soukup to approve and authorize the County Auditor, prior to December 31, 2023, to transfer the following funds:

FROM: \$2,070,629.95 General Fund

TO: \$1,080,000.00 Highway Fund
 \$460,000.00 911 Service Fund
 \$455,000.00 Emergency Management Fund
 \$60,000.00 24/7 Fund
 \$13,152.95 Law Library Fund
 \$2,477.00 M&P Relief Flow Thru Fund

All in favor, motion carried.

Personnel:

A motion was made by Soukup and seconded by Mushitz to Approve the termination of Michael Peters, Highway Crewman, effective 12/15/23. All in favor, motion carried.

Sheriff:

A motion was made by Mushitz and seconded by Soukup to approve the Beadle County Juvenile Detention Center contract for \$325/day. All in favor, motion carried.

Wages:

Director of Equalization Weber and Treasurer Wentland visited with the Commission regarding employee wages. No action taken.

Auditor Update:


Auditor Gant reviewed the server crash on the 17th and the move to the cloud on the 19th, received monitor ownership letter from Tech Solutions, and 4th quarter mileage. No action taken.

Next Meetings:

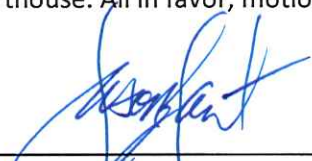
The next Commission meetings are at 10:00 am on Thursday, January 4th at the Courthouse, at 7:00 pm on Wednesday, January 17th at the Lake Andes Community Center, and at 10:00 am on Thursday, January 25th at the Courthouse.

Adjourn:

A motion was made by Soukup and seconded by Mushitz to adjourn at 12:04 pm until the next Regular Session Thursday, January 4, 2024, at 10:00 am at the Courthouse. All in favor, motion carried.



Nick Stotz, Chairman



Jason Gant, Auditor

C O U N C I L R E P O R T 12-28-2023 COMMISSIONERS GENERAL FUND COLIN SOUKUP QUARTERLY REIMBURSE 129.54 CAHOY'S GENERAL STORE 00000000007 135.80 STOTZ, NICK QUARTERLY MILEAGE 37.74 GANT, JASON RANDALL RESERVOR MTG 142.80 AVANT, MELISSA EMPLOYEE LUNCH 9.18 LAKEVIEW COLONY 10928 650.00 KEITH MUSHITZ MILEAGE 92.82 INS 510.30 INS 14.10 INS 225.00 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 1,639.80_ TOTAL: 3,587.08 INSURANCE GENERAL FUND SD PUBLIC ASSURANCE ALLIANCE INVOICE # 29880 312.32_ TOTAL: 312.32 AUDITOR GENERAL FUND BADGER STATE RECOVERY CHASMIX COURTHOUSE 40.00 QUADIENT FINANCE USA, INC. 7900044080653029 90.91 GANT, JASON MITCHELL TECH SOLUTIONS 71.40 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 5,441.71_ TOTAL: 5,644.02 TREASURER GENERAL FUND QUADIENT FINANCE USA, INC. 7900044080653029 90.91 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 4,106.05_ TOTAL: 4,196.96 STATES ATTORNEY GENERAL FUND STATE BAR OF SOUTH DAKOTA 18256 BAR#4321 550.00 QUADIENT FINANCE USA, INC. 7900044080653029 90.91 LEXISNEXIS MATTHEW BENDER 5599375002 26.76 APPEARA 4636-00001 27.71 SD STATE'S ATTORNEYS ASSOCIATION SA ASSOCIATION DUES 946.19 US POSTAL DEPARTMENT BOX 370 152.00 THOMSON REUTERS - WEST 1003622533 206.34 1003622533 20.64 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 7,596.29_ TOTAL: 9,616.84 COURT APPOINTED

ATTY GENERAL FUND JOHNSON, GEORGE F. 11JUV23-000008 2,710.46 11CRI23-000129 1,410.32
 11CRI22-000056 123.65 DAILEY LAW, PROF LLC 11CRI23-146 1,938.00 HEIN LAW OFFICE JUV23-20
 522.06 CR 23-167 970.41 CR23-295&23-291 651.50 23-249 601.00 GOEHRING, KEITH CRI 23-126
 835.26_ TOTAL: 9,762.66 GOVERNMENT BLDGS GENERAL FUND APPEARA 4636-00000 80.96 SEVERSON
 OIL COMPANY 18318 316.07 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 2,087.35_ TOTAL:
 2,484.38 DIR OF EQUALIZATION GENERAL FUND QUADIENT FINANCE USA, INC. 7900044080653029
 90.91 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 5,119.87_ TOTAL: 5,210.78 REGISTER OF DEEDS
 GENERAL FUND QUADIENT FINANCE USA, INC. 7900044080653029 90.91 **PAYROLL EXPENSES
 12/29/2023 - 12/29/2023 2,845.44_ TOTAL: 2,936.35 VETERANS SERVICE GENERAL FUND DAVID
 ISEBRANDS MILEAGE 17.34 QUADIENT FINANCE USA, INC. 7900044080653029 90.91 UNTERBRUNNER,
 CRAIG M. PLATTE TRIP 34.17 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 1,213.85_ TOTAL:
 1,356.27 GIS GENERAL FUND QUADIENT FINANCE USA, INC. 7900044080653029 90.91 **PAYROLL
 EXPENSES 12/29/2023 - 12/29/2023 1,918.68_ TOTAL: 2,009.59 SHERIFF GENERAL FUND QUADIENT
 LEASING USA, INC. 01406521 198.93 B&L COMMUNICATIONS 20441 302.90 COMMERCIAL STATE BANK
 5677 157.95 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 22,724.37_ TOTAL: 23,384.15 JAIL
 GENERAL FUND QUADIENT LEASING USA, INC. 01406521 198.93 **PAYROLL EXPENSES 12/29/2023 -
 12/29/2023 14,563.17_ TOTAL: 14,762.10 CORONER GENERAL FUND PETERS FUNERAL HOME LLC M.A.
 MILEAGE 12.24 L.S. MILEAGE 8.16 FUNERAL ASSIST E.P. 3,000.00 **PAYROLL EXPENSES 12/29/2023 -
 12/29/2023 900.00_ TOTAL: 3,920.40 JUVENILE DETENTION GENERAL FUND MINNEHAHA CO JUVENILE
 DETENTION CENTER 62 32,605.08_ TOTAL: 32,605.08 NURSE GENERAL FUND WAGNER EARLY
 CHILDHOOD NURSE RENT 775.94 QUADIENT FINANCE USA, INC. 7900044080653029 90.91 HILKEMANN,
 JERICA MILEAGE 100.98 MEALS 28.00 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 1,304.40_ TOTAL:
 2,300.23 WIC GENERAL FUND WAGNER EARLY CHILDHOOD WIC RENT 330.00 **PAYROLL EXPENSES
 12/29/2023 - 12/29/2023 1,660.03_ TOTAL: 1,990.03 MENTALLY ILL GENERAL FUND LEWNO, LUCY A.C.
 166.63 M.S 186.63 KATTERHAGEN, MARK A.C. 15.00 M.S. 21.00 LARSON, VAL A.C. 15.00 M.S. 21.00 HEIN
 LAW OFFICE IVC 23-13 540.91 YANKTON COUNTY SHERIFF'S DEPARTMENT 202307506 50.00 R.A. 50.00
 TOTAL: 1,066.17 MENTAL HEALTH CENTERS GENERAL FUND GOEHRING, KEITH A.C. 139.10 B.A. 107.00
 O.J.D. 107.00_ TOTAL: 353.10 COUNTY FAIR GENERAL FUND SDSU 4-H OFFICE-TAGS ECT. TAGS-ETC
 109.00_ TOTAL: 109.00 COUNTY EXTENSION GENERAL FUND QUADIENT FINANCE USA, INC.
 7900044080653029 90.91 SDAE4-HP SDAE 4-HP DUES 20.00 SDSU EXTENSION OCT MILEAGE #AS277
 239.97 CHARLES MIX ELECTRIC 860501 48.69 COMMERCIAL STATE BANK 5025 631.65_ TOTAL: 1,031.22
 WEED GENERAL FUND QUADIENT FINANCE USA, INC. 7900044080653029 90.91 BOMGAARS SUPPLY INC
 003-306-9 26.96 003-306-9 1,038.33 003-306-9 216.43 COMMERCIAL STATE BANK 9761 2,059.84
 VANDIEST SUPPLY COMPANY 18310000 1,880.00 18310000 702.90 **PAYROLL EXPENSES 12/29/2023 -
 12/29/2023 3,203.74_ TOTAL: 9,219.11 HIGHWAY COUNTY ROAD & BRID QUADIENT FINANCE USA, INC.
 7900044080653029 90.90 AVANT, MELISSA SUPPLIES FOR HIGHWAY 18.36 D-WARE INC. 1177 4,570.00
 CHARLES MIX ELECTRIC 860502 167.44 MEYERINK FARM SERVICE CHARMIX-HIGHWAY 125.59 CHARMIX-
 HIGHWAY 65.72 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023 20,535.94_ TOTAL: 25,573.95
 COMMUNICATIONS CENTER 911 SERVICE FUND LAKEVIEW CABINETS 567 6,960.00 **PAYROLL
 EXPENSES 12/29/2023 - 12/29/2023 8,382.81_ TOTAL: 15,342.81 EMERGENCY DISASTER EMERGENCY &
 DISAST BEST PROPANE BEST PROPANE 174.00 026444 391.77 **PAYROLL EXPENSES 12/29/2023 -
 12/29/2023 2,426.21_ TOTAL: 2,991.98 JAIL 24/7 **PAYROLL EXPENSES 12/29/2023 - 12/29/2023
 1,048.25_ TOTAL: 1,048.25 ===== FUND TOTALS ===== 101 GENERAL FUND
 137,857.84 201 COUNTY ROAD & BRIDGE 25,573.95 207 911 SERVICE FUND 15,342.81 226 EMERGENCY
 & DISASTER 2,991.98 248 24/7 1,048.25 ----- GRAND TOTAL: 182,814.83