



# Charles Mix County Commission

**Keith Mushitz, Chairman**  
**Colin Soukup, Vice Chairman**  
**Nick Stotz, Commissioner**

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**CHARLES MIX COUNTY**  
**Board of Commissioners**  
**Regular Session – April 23, 2024**

The Charles Mix County Board of Commissioners met in Regular Session at the County Courthouse on Tuesday, April 23, 2024, in the Commission Room. Chairman Keith Mushitz called the meeting to order at 11:00 am with Vice Chairman Colin Soukup, Commissioner Nick Stotz, State's Attorney Steve Cotton, Deputy State's Attorney Craig Parkhurst, and Auditor Jason Gant present.

**Agenda:**

A motion by Stotz and second by Soukup to approve the agenda. All in favor, motion carried.

**Minutes:**

A motion by Soukup and second by Stotz to approve the minutes from the April 9, 2024, Board of Commissioners regular meeting. All in favor, motion carried.

**Bills:**

A motion by Soukup and second by Stotz to approve the bills for April 23, 2024. All in favor, motion carried.

**Plats:**

A motion by Stotz and second by Soukup to approve the PLAT of Lot 1 of Tract A Doom's Addition in Government Lot 4, in the NW1/4 of Section 5, T95N, R63W of the 5<sup>th</sup> P.M., Lawrence Township near 393<sup>rd</sup> Ave and 297<sup>th</sup> St, Charles Mix County, South Dakota. All in favor, motion carried.

A motion by Soukup and second by Stotz to approve the PLAT of Mills Addition, in the NW1/4 of Section 24, T98N, R65W of the 5<sup>th</sup> P.M., Moore Township near 385<sup>th</sup> Ave and 282<sup>nd</sup> St, Charles Mix County, South Dakota. All in favor, motion carried.

**Yankton Sioux Tribe Veterans Affairs:**

Members of the Yankton Sioux Tribe Veterans Affairs office visited with the Commission regarding the possibility of creating a naming program of Tribal members for County bridges and roads. The bridge naming and adopting of highways would be similar to the State of South Dakota DOT programs. More research and information will be gathered.

**Veterans Affairs:**

Veterans Affairs Officer Jerry Seiner reviewed activities of the office over the past year and upcoming activities.

**Assessor Office and Personnel:**

Director of Equalization Denise Weber visited with the Commission regarding staffing levels for this summer and the need to hire two additional part time employees.

A motion by Stotz and second by Soukup to

Approve up to 40 hours per week for Tara Meyer

Approve up to 40 hours per week for an additional staff member

All in favor, motion carried.

**Highway Department and Personnel:**

Superintendent Doug Cimpl updated the Commission on Highway Department operations.

A motion by Soukup and second by Stotz to approve the removal of Bridge 12-114-059 from the National Bridge Inventory due to the structure being replaced with a box culvert. All in favor, motion carried.

A motion by Stotz and second by Soukup to

Approve resignation of Aaron Tronvold, Crewman, effective 4/25/24

Approve hire of Chance Blaha, Crewman, at a rate of \$20.01 effective 4/15/24

All in favor, motion carried.

**Chip Seal/Fog Seal Bids:**

The sealed bids were presented to the Commission for the 2024 Chip Seal/Fog Seal projects. Sealed bids were opened by Commissioner Mushitz for the 2024 County Chip Seal/Fog Seal projects. The bids were as follows:

Topkote, Inc.	Segment 38 County Rd 34	Chip Seal 6.8 miles
	Chip Seal in Place	\$191,479.29
	Fog Seal in Place	\$ 58,999.55
	Total	\$250,478.84
The Road Guy Construction Co., Inc.	Segment 38 County Rd 34	Chip Seal 6.8 miles
	Chip Seal in Place	\$172,045.00
	Fog Seal in Place	\$ 48,576.00
	Total	\$220,621.00

A motion was made by Stotz and seconded by Soukup to accept the bid from The Road Guy Construction Co., Inc. for 2024 County Chip Seal/Fog Seal. All in favor, motion carried.

**Executive Session:**

A motion by Stotz and second by Soukup to enter into executive session at 11:31 am with State’s Attorney Cotton, Deputy State’s Attorney Parkhurst, and Auditor Gant present to discuss potential litigation per SDCL 1-25-2. All in favor, motion carried.

An end to executive session was declared at 11:43 am with no action taken.

**Extra-Territorial Jurisdiction (ETJ):**

State’s Attorney Cotton and Deputy State’s Attorney Parkhurst overviewed possible actions that the Commission could take on the future of ETJ’s in the County. City representatives from Platte, Geddes, Lake Andes, Pickstown, and Wagner attended the discussion as well as representatives from District III. Discussion was held on the advantages and disadvantages of implementing an ETJ. No action taken.

**Recess:**

A motion was made by Soukup and seconded by Stotz to recess the meeting at 12:06 pm. All in favor, motion carried.

**Reconvene:**

A motion was made by Soukup and seconded by Stotz to reconvene the meeting at 12:23 pm. All in favor, motion carried.

**SD Department of Ag and Natural Resources:**

A motion was made by Stotz and seconded by Soukup to approve the SD Department of Ag and Natural Resources permit renewal application for the construction and demolition debris disposal facility and for Auditor Gant to sign. All in favor, motion carried.

**SD Department of Health:**

A motion was made by Soukup and seconded by Stotz to approve the contract for SD Department of Health Community Health Services and for Auditor Gant to sign online. All in favor, motion carried.

**SD State Treasurer:**

A motion was made by Stotz and seconded by Soukup to authorize Auditor Gant to act on behalf of Charles Mix County to sign the claim form for Unclaimed Property with the SD State Treasurer’s office. All in favor, motion carried.

**Auditor Update:**

Auditor Gant reviewed with the Commission that Initiative Measure petitions were received on April 22<sup>nd</sup> and will be on the agenda during the May 9<sup>th</sup> meeting, ES&S Protecting Voting Systems, Communities That Care future presentation, participation in the SD Retirement system, White Lake Rd needing gravel, Employee Handbook update, and the new side by side purchased by the Weed Department. No action taken.

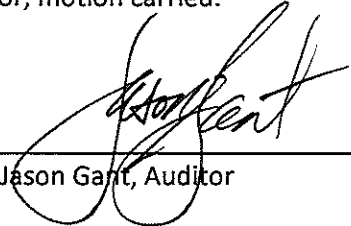
**Next Meetings:**

The next Commission meetings are at 10:00 am on Thursday, May 9<sup>th</sup> at the Courthouse and on Thursday, May 23<sup>rd</sup> at the Courthouse.

**Adjourn:**

A motion by Soukup and second by Stotz to adjourn at 12:55 pm until the next Regular Session Thursday, May 9, 2024, at 10:00 am at the Courthouse. All in favor, motion carried.

  
Keith Mushitz, Chairman

  
Jason Gant, Auditor

C O U N C I L R E P O R T 4-23-2024 COMMISSIONERS GENERAL FUND COLIN SOUKUP TRAVEL REIMBURSEMENT 150.96 STOTZ, NICK TRAVEL REIMBURSEMENT 42.84 SD COUNTY COMMISSIONERS ASSOCIATION CLERP PROGRAM 2ND QUARTER 703.00 SD ASSOCIATION OF COUNTY OFFICIALS WEBSITE 150.00 CURRENT SOLUTIONS INC 301695 304.71 COMMERCIAL STATE BANK 9761 229.99 KEITH MUSHITZ TRAVEL REIMBURSEMENT 108.12 TRAVEL REIMBURSEMENT 510.30 TRAVEL REIMBURSEMENT 14.10 TRAVEL REIMBURSEMENT 225.00 PECHOUS PUBLICATIONS LLC MARCH 2023 312.92 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 1,803.78\_ TOTAL: 4,555.72 ELECTIONS GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.30 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 GANT, JASON TRAVEL 17.34 ES&S 30877 573.40 30877 40.30\_ TOTAL: 845.34 COURTS GENERAL FUND VERIZON BUSINESS 764033000 X26 104.37 CURRENT SOLUTIONS INC 301695 304.71 STEPHANIE MOEN & ASSOCIATES 11JUV23-08 1,832.40\_ TOTAL: 2,241.48 AUDITOR GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.30 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 CURRENT SOLUTIONS INC 301695 304.71 SD ASSOCIATION OF COUNTY COMMISSIONERS 2024 DEPUTY WORKSHOP 100.00 TYLER TECHNOLOGIES 025-460899 4,444.49 COMMERCIAL STATE BANK 9761 229.99 9761 368.00 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 6,250.52\_ TOTAL: 11,912.01 TREASURER GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.30 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 WENTLAND, MICHELLE CD IN WAGNER 15.30 CURRENT SOLUTIONS INC 301695 304.71 COMMERCIAL STATE BANK 9761 48.92 9761 1,261.61 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 4,592.18\_ TOTAL: 6,437.02 STATES ATTORNEY GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.30 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 LEXISNEXIS MATTHEW BENDER 5599375002 71.32 APPEARA 4636-00001 16.55 4636-00001 1.16 4636-00001 10.00 THOMSON REUTERS - WEST 1003622533 22.50 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 8,111.10\_ TOTAL: 8,446.93 COURT APPOINTED ATTY GENERAL FUND JOHNSON, GEORGE F. 11REC20-000011 489.29 HEIN LAW OFFICE CRI 23-187;21-251 2,182.30 KERNER, BRAD IVC.23-15 460.10 IVC.23-16 288.90 CR.21-61 299.60 CR\_23-203 310.50 CR\_23-263 481.50\_ TOTAL: 4,512.19 GOVERNMENT BLDGS GENERAL FUND CULLIGAN WATER CONDITIONING 81331 73.00 U.S. BANK ST. PAUL 238491000 17,831.25 238491000 65,000.00 U.S. BANK 4484 7345 5002 4559 39.72 CURRENT SOLUTIONS INC 301695 304.71 COMMERCIAL STATE BANK 9761 184.36 APPEARA 4636-00000 81.19 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 2,514.97\_ TOTAL: 86,029.20 DIR OF EQUALIZATION GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.30 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 SDAAO MEMBERSHIP DUES 150.00 CURRENT SOLUTIONS INC 301695 304.71 COMMERCIAL STATE BANK 9761 20.83 9761 360.34 MICROFILM IMAGING SYSTEMS 94820 120.00 PECHOUS PUBLICATIONS LLC MARCH 2023 557.12 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 6,402.30\_ TOTAL: 8,129.60 REGISTER OF DEEDS GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.29 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 CURRENT SOLUTIONS INC 301695 304.71 COMMERCIAL STATE BANK 9761 133.75 9761 2.11 9761 3.74 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 4,441.32\_ TOTAL: 5,099.92 VETERANS SERVICE GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.29 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 CURRENT SOLUTIONS INC 301695 304.71 COMMERCIAL STATE BANK 9761 33.28 PECHOUS PUBLICATIONS LLC MARCH 2023 84.00 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 1,335.24\_ TOTAL: 1,971.52 GIS GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.29 CURRENT SOLUTIONS INC 301695 304.71 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 2,035.15\_ TOTAL: 2,504.15 SHERIFF GENERAL FUND GALLS 3871867 281.47 U.S. BANK 4484 7345 5002 4559 97.81 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 25,201.23\_ TOTAL: 25,580.51 JAIL GENERAL FUND GALLS 3871867 174.39 U.S. BANK 4484 7345 5002 4559 286.08 LAKE ANDES LUMBER COMPANY LLC CHA003 73.94 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 17,449.82\_ TOTAL: 17,984.23 CORONER GENERAL FUND PETERS FUNERAL HOME LLC J.C. 60.00 J.C. 5.80 J.C. 6.63 E.B. 49.98 K.S. 60.00 K.S. 33.66 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 750.00 JUVENILE DETENTION GENERAL FUND \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 198.53\_ TOTAL: 1,164.60 NURSE GENERAL FUND QUADIEN LEASING USA, INC. 01023108 164.29 QUADIEN FINANCE USA, INC. 7900044080653029 50.00 HILKEMANN, JERICA MILEAGE 30.60 FOOD 14.00 CURRENT SOLUTIONS INC 301695 304.71 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 1,431.60 WIC GENERAL FUND \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 1,833.77\_ TOTAL: 3,828.97 MENTALLY ILL GENERAL FUND DEN HERDER LAW OFFICE, P.C. 66MIL23-000734 160.50 YOUNGBERG LAW N.A. 253.00 YANKTON COUNTY AUDITOR D.S.

156.50 N.A. 145.00\_ TOTAL: 715.00 COUNTY EXTENSION GENERAL FUND QUADIENT LEASING USA, INC.  
 01023108 164.29 01023108 164.29 SDSU EXTENSION FEB FLEET & TRAVEL 196.23 CURRENT SOLUTIONS  
 INC 301695 304.71 COMMERCIAL STATE BANK 9761 60.46 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024  
 1,398.87\_ TOTAL: 2,288.85 WEED GENERAL FUND OLSON, GARY BOARD ,MEETING 100.00 MILEAGE  
 MEETING 8.16 QUADIENT FINANCE USA, INC. 7900044080653029 50.00 U.S. BANK 4484 7345 5002  
 4559 225.43 STOCKMANS MOTOSPORTS 2024 POLARIS RANGER 19,530.00 BUITENBOS, HENRY BOARD  
 MEETING 100.00 MEETING MILEAGE 17.85 NEPODAL, LYLE D. BOARD MEETING 100.00 MEETING  
 MILEAGE 22.95 CURRENT SOLUTIONS INC 301695 304.71 COMMERCIAL STATE BANK 9761 391.52 MILLS,  
 MARVIN BOARD MEETING 100.00 MEETING MILEAGE 7.14 RADOS, CLAYTON BOARD MEETING 100.00  
 MEETING MILEAGE 13.26 VON ESCHEN, NEIL BOARD MEETING 100.00 MEETING MILEAGE 10.20  
 PECHOUS PUBLICATIONS LLC MARCH 2023 255.20 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024  
 3,502.37\_ TOTAL: 24,938.79 HIGHWAY COUNTY ROAD & BRID QUADIENT LEASING USA, INC. 01023108  
 164.29 WRIGHT, ROD S.F. MEETING 14.00 INSPECT MOWER 14.00 QUADIENT FINANCE USA, INC.  
 7900044080653029 50.00 TITAN MACHINERY WAGNER BP0011198 128.25 KOOPAL, CHAD DEADWOOD  
 MEETING 28.00 U.S. BANK 4484 7345 5002 4559 1,814.85 GRAHEK TECHNOLOGY 0005865 75.00  
 CURRENT SOLUTIONS INC 301695 304.71 CHARLES MIX ELECTRIC 860502 198.85 COMMERCIAL STATE  
 BANK 9761 49.46 5974 932.72 HORST, JERALD S.F. MEETING 14.00 INSPECT MOWER 14.00  
 NORTHWESTERN ENERGY 3671726-2 30.12 4104669-9 327.57 ROCKMOUNT RESEARCH & ALLOYS, INC  
 300582 239.30 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 22,752.58\_ TOTAL: 27,151.70  
 COMMUNICATIONS CENTER 911 SERVICE FUND GALLS 3871867 156.34 SANTEL COMMUNICATIONS  
 COOPERATIVE INC. 00220608-0 30.00 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024 10,335.60\_ TOTAL:  
 10,521.94 EMERGENCY DISASTER EMERGENCY & DISAST DAKOTA SCUBA 24-003 11,791.80 U.S. BANK  
 4484 7345 5002 4559 75.00 CHARLES MIX ELECTRIC 860501 48.69 JAIL 24/7 \*\*PAYROLL EXPENSES  
 4/19/2024 - 4/19/2024 1,269.22\_ TOTAL: 13,184.71 \*\*PAYROLL EXPENSES 4/19/2024 - 4/19/2024  
 2,581.83\_ TOTAL: 2,581.83 NON-DEPARTMENTAL STATE MOTOR CHARLES MIX CO TREASURER LICENSE  
 PLATE REFUND 10.00 WAGNER BUILDING SUPPLY LICENSE PLATE REFUND 42.50\_ TOTAL: 52.50 LAW  
 LIBRARY LAW LIBRARY THOMSON REUTERS - WEST 1000197136 2,364.00\_ TOTAL: 2,364.00  
 ===== FUND TOTALS ===== 101 GENERAL FUND 219,186.03 201 COUNTY  
 ROAD & BRIDGE 27,151.70 207 911 SERVICE FUND 10,521.94 226 EMERGENCY & DISASTER 14,497.32  
 248 24/7 1,269.22 742 STATE MOTOR 52.50 766 LAW LIBRARY 2,364.00 -----  
 - GRAND TOTAL: 275,042.71